

COUNCIL AUTHORITY FOR CONTRACT AWARDS TENDER AWARD

Project Award	Tender Award No. 24-086 – Traffic Signal and Street Light Maintenance on behalf of the Halton Co-operative Purchasing Group (HCPG) Joint Contract – File No. 86							
Recommendation	<p>Staff are recommending the tender for the Traffic Signal and Street Light Maintenance be awarded to Ducon Utilities Ltd. for the Town of Milton portion in the total estimated annual amount of \$643,256 (exclusive of HST) being the lowest compliant bid.</p> <p>Staff are also requesting the delegated authority to award up to four (4) one-year optional renewal terms through an internal staff award report, for up to a total five-year contract. If all renewal options are required, the total amount of a five-year contract is estimated to be \$3,216,280 (exclusive of HST).</p>							
Purpose of Report	As per Section 10.1 of Purchasing By-law No. 061-2018, Council approval is required for tender awards over \$1,000,000.							
Background information	<p>The services outlined is a result from a competitive HCPG Tender No. 24-086 for Traffic Signal and Street Light Maintenance issued by the Town of Milton. The Region of Halton is the only participating agency for this tender. The tender is awarded to the lowest compliant bidder meeting specifications.</p> <p>The first term of the contract will be for one (1) year period from January 1, 2025 to December 31, 2025. All prices are firm for the first year term. An option exists to renew the contract for four (4) additional one (1) year terms ending December 31, 2029.</p> <p>The total estimated contract value for the five (5) terms is \$3,216,280 (exclusive of HST).</p>							
Purchasing Section: Bid Award Information								
Bid Issue Date	September 6, 2024							
Advertisements	Town of Milton website							
Closing Date	October 4, 2024							
# of Plan takers	Six (6)							
List of bid submissions inclusive of HST	<table border="1"> <tr> <td>Ducon Utilities Limited</td> <td>\$1,638,801.15</td> </tr> <tr> <td>Black & McDonald Limited</td> <td>\$2,054,980.67</td> </tr> <tr> <td>Guild Electric Limited</td> <td>\$2,358,531.72</td> </tr> </table>		Ducon Utilities Limited	\$1,638,801.15	Black & McDonald Limited	\$2,054,980.67	Guild Electric Limited	\$2,358,531.72
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Black & McDonald Limited	\$2,054,980.67							
Guild Electric Limited	\$2,358,531.72							
Median bid value	\$2,017,437.85							
Participating Agencies	Town of Milton and Region of Halton							

Financial Planning Section: Budget Impact (Note 1)	
Account Number(s)	Various Accounts
Account Description	Traffic Signals and Street Light Maintenance
Project Total Budget	N/A
Contract Budget	\$ 1,067,906
Actual (Net of HST Rebate) (Note 2)	\$ 1,051,605
Variance (Note 2)	\$ 16,301 (F)
Funding Source	Various Capital & Operating Budgets

Note 1: Financial impact includes any non-refundable portion of HST.

Note 2: Variance shown above represents the average increase in the overall contract costs relative to what was considered in the development of 2025 budget. The actuals will vary depending on the contractual components utilized for the various planned activities throughout the year. Spending against the approved budgets will be managed by the Program Area staff and will be reviewed with Financial Planning and any variances will be reported through the variance process.