

**COUNCIL AUTHORITY FOR CONTRACT AWARDS
PROPOSAL AWARD**

Project Award	Proposal Award No. 24-165 – Design, Supply and Installation of Play Equipment for Various Parks in 2025
Recommendation	<p>Staff are recommending the award of the proposal for the Design, Supply and Installation of Play Equipment for Various Parks in 2025 to the highest scoring proponent for each park location as follows:</p> <p>Melanie Park to Openspace Solutions Inc. in the amount of \$138,860.00 (exclusive of HST).</p> <p>Watson Park to Park N Water Ltd. in the amount of \$119,212.24 (exclusive of HST).</p> <p>Bowes Neighbourhood Park to Openspace Solutions Inc. in the amount of \$209,915.00 (exclusive of HST).</p>
Purpose of Report	As per Section 10.1 of Purchasing By-law No. 061-2018, Council approval is required for proposal awards over \$100,000.
Background information	<p>The Town undertook a Request for Proposal process to seek qualified play equipment suppliers for the design, supply and installation of play equipment at Melanie Park, Watson Park and Bowes Neighbourhood Park in 2025.</p> <p>This Request for Proposal process allows for competitive proposals from suppliers, a range of products for the Town to review, and provides a better understanding of key personnel, company profile and experience. The process also provides an opportunity to review new products, themes and trends in playground design. In the end, the Town receives a better product, a design tailored to a specific site and unique play experiences for the parks and the neighbourhood in relation to other parks in the Town.</p> <p>The successful proponents will work as a direct sub-contractor to the General Landscape Contractor for the various parks. The playground installations are scheduled for completion in 2025, subject to finalization of the 2025 budget.</p>
Purchasing Section: Bid Award Information	
Date bid issued	September 20, 2024
Advertisements	Town of Milton website
Closing Date	October 16, 2024
# of Plan takers	Five (5)

Proposal Submissions received	Proposals were received from the following companies: <ul style="list-style-type: none"> • ABC Recreation Ltd. • New World Park Solutions Inc. • Openspace Solutions Inc. • Park N Water Ltd. • Play Power LT Canada Inc.
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Evaluation Criteria	Proposals that met the mandatory requirements were further evaluated based on the following evaluation criteria: <table border="1" data-bbox="623 415 1560 900"> <tr> <td data-bbox="623 415 1398 520">Compliance with Preferred Specifications listed in Section 8.0 and Additional Preferred Specifications listed in Section 9.0 and ability to meet Schedule</td> <td data-bbox="1398 415 1560 520">25 points</td> </tr> <tr> <td data-bbox="623 520 1398 585">Maintenance, durability, warranty and service, including timely availability of parts for future repairs and retrofitting</td> <td data-bbox="1398 520 1560 585">25 points</td> </tr> <tr> <td data-bbox="623 585 1398 655">Demonstrated play value of the proposed equipment and unique or creative theme and appearance of equipment</td> <td data-bbox="1398 585 1560 655">20 points</td> </tr> <tr> <td data-bbox="623 655 1398 758">Design quality including layout and circulation and integration of inclusive and accessible aspects of the proposed equipment and within play area</td> <td data-bbox="1398 655 1560 758">20 points</td> </tr> <tr> <td data-bbox="623 758 1398 858">Experience of key personnel, including area representative and installer and demonstrated similar past project experience</td> <td data-bbox="1398 758 1560 858">5 points</td> </tr> <tr> <td data-bbox="623 858 1398 900">Value for money/value added services</td> <td data-bbox="1398 858 1560 900">5 points</td> </tr> </table> <p data-bbox="623 926 1560 1031">An evaluation team with representation from Community Services evaluated the proposals against the established evaluation criteria.</p> <p data-bbox="623 1058 1560 1129">Openspace Solutions Inc. was the highest scoring proponent for Melanie Park and Bowes Neighbourhood Park.</p> <p data-bbox="623 1157 1560 1228">Park N Water Ltd. was the highest scoring proponent for Watson Park.</p>	Compliance with Preferred Specifications listed in Section 8.0 and Additional Preferred Specifications listed in Section 9.0 and ability to meet Schedule	25 points	Maintenance, durability, warranty and service, including timely availability of parts for future repairs and retrofitting	25 points	Demonstrated play value of the proposed equipment and unique or creative theme and appearance of equipment	20 points	Design quality including layout and circulation and integration of inclusive and accessible aspects of the proposed equipment and within play area	20 points	Experience of key personnel, including area representative and installer and demonstrated similar past project experience	5 points	Value for money/value added services	5 points
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Financial Planning Section: Budget Impact (Note 1)

Account Number(s)	C51015725-A1610-7731	C51016925-A1610-7731	C52400425-A1610-7731
Account Description	Melanie Park	Watson Park	Bowes Neighbourhood Park
Project Total Budget	\$816,166	\$517,958	\$3,347,601
Contract Budget	\$163,320	\$150,500	\$224,392
Actual (Note 2)	\$141,304	\$121,310	\$213,610
Variance (Note 3)	\$22,016 (F)	\$29,190 (F)	\$10,782 (F)
Funding Source	Project Variance Account	Project Variance Account	Development Charges

Note 1: Financial impact includes any non-refundable portion of HST.

Note 2: The above award is subject to the finalization of the 2025 Capital Budget. The playground equipment will be included as a cash allowance in the park construction contract.

Note3: Staff requested that the favorable variance remain in the project to accommodate additional costs that may arise during the design and construction award process.