



The Corporation of the Town of Milton

Report To: Council
From: Glen Cowan, Chief Financial Officer / Treasurer
Date: January 27, 2025
Report No: ES-001-25
Subject: Purchasing Various - January 2025
Recommendation: THAT Council approve the budget amendments and related funding sources, as outlined on Schedule A;

THAT the award for the purchase of six (6) 12-metre conventional transit buses to New Flyer Industries in the estimated amount of \$5,524,122 (exclusive of HST) be approved, as outlined in Schedule B;

THAT the proposal award for Computer Incident Response Plan to Magnari Inc. in the amount of \$49,840 (exclusive of HST) be approved, as outlined in Schedule C;

THAT the provisional item of annual incident response services to Magnari Inc. in the amount of \$60,000 (exclusive of HST) be approved, as outlined in Schedule C;

THAT the proposal award for Citizen Identity Management Solution to Alphinat Inc. in the total amount of \$321,000 (exclusive of HST) be approved, as outlined in Schedule D;

THAT the contract increase for Contract Administration & Inspection of Mill Pond Rehabilitation Project to Aquafor Beech Limited in the total amount of \$58,150 (exclusive of HST) be approved, as outlined in Schedule E;

THAT staff be delegated authority for up to a 10% contingency award(s) for any remaining consulting services costs associated with the Mill Pond Rehabilitation Project that are required to project completion;

THAT the contract increase for the Detailed Road Design of the Thompson Road Multi Use Path (Clark Boulevard to Gas Trail) to WSP Canada in the total amount of \$31,413 (exclusive of HST) be received for information, as outlined in Schedule F;



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THAT staff be delegated authority for up to a 10% contingency award(s) for any remaining consulting services costs associated with the Thompson Road Multi Use Path that are required to project completion;

THAT the award made under delegated authority for the Contract Increase for Heritage Railway Station Exterior Repairs to Heritage Restoration Inc. in the amount of \$18,000 (exclusive of HST) be received for information, as outlined in Schedule G.

THAT the Manager, Purchasing and Supply Chain Management be authorized to execute the contract(s), as outlined by the purchasing by-law, and the Mayor and the Town Clerk be authorized to sign any required paperwork.

EXECUTIVE SUMMARY

This report is being submitted to obtain Council's authorization on the items in the attached schedules. Requests are being made as per the guidelines outlined in the Purchasing By-law No. 061-2018.

REPORT

Background

Procurement of goods and services is governed by By-law No. 061-2018. Purchasing activity is undertaken in a manner that is intended to support the Town's mandate to provide effective, responsible government and efficiently deliver services to the residents of Milton.

Discussion

Information pertaining to the recommended purchasing awards is included on the corresponding Schedules (A to G) attached.

Leveraging the Town's continued participation in the Metrolinx Transit Procurement Initiative (TPI), within this report is a recommendation to purchase six (6) 12-metre conventional transit buses in the total estimated amount of \$5,524,122 (exclusive of HST). The current production and delivery timelines spans 12 to 18 months, therefore service of these new buses will start in September 2026.



Discussion

As a result of competitive request for proposal processes, included within this report are recommendations to award a Computer Incident Response Plan to Magnari Inc. in the total amount of \$109,840 (excluding HST) and to award a Citizen Identity Management Solution to Alphinat Inc. in the total amount of \$321,000 (exclusive of HST).

Also included is a request for a contract increase for contract administration & inspection services for the Mill Pond Rehabilitation Project, in the amount of \$58,150 (excluding HST). Delays in construction due to the challenging nature of working in a live watercourse has resulted in the project schedule increase of approximately 2 months. Also included is a contract increase for detailed road design of the Thompson Road Multi Use Path (Clark Boulevard to Gas Trail) in the total amount of \$31,413 (excluding HST).

Finally, staff are reporting back to council on the utilization of delegation of authority to award a contract increase for the Heritage Railway Station Exterior Repairs in the amount of \$18,000 (excluding HST).

Financial Impact

Financial impacts are outlined in detail on the attached Schedules A through G. As shown on Schedule A, a total increase of \$31,966 to the capital program is included, with funding from development charges for the Thompson Road project.

Through this report the Town is allocating \$6,375,958 in funding that has been approved through the Housing Accelerator Fund (HAF) to the acquisition of new transit vehicles that will support growth in service to the community. This utilization aligns with the HAF program guidelines as well as the Town's application, as transit is central to supporting the expansion of housing alternatives in the community, including both high density and affordable housing solutions.

It is also recommended within Schedule A that funding be re-allocated from existing capital projects (E-Services Strategy and Digital Transformation) to the Enterprise Licencing and Compliance project for ease of administration in the implementation of the single sign-on solution for Town residents.

Respectfully submitted,

Glen Cowan
Chief Financial Officer / Treasurer



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For questions, please contact: Sharon Telfer, Manager, Procurement Phone: Ext. 2138
Shirley Xie, Supervisor, Financial Reporting Phone: Ext. 2472

Attachments

- Schedule A – Reserve and Reserve Fund Transfers
- Schedule B – Contract award Transit Buses
- Schedule C – Proposal award Computer Incident Response Plan
- Schedule D – Proposal award Citizen Identity Management Solution
- Schedule E – Contract Increase Mill Pond Rehabilitation Project
- Schedule F – Contract Increase Thompson Road Multi Use Path
- Schedule G – Reporting back delegated authority Heritage Railway Station Exterior Repairs

Approved by CAO
Andrew M. Siltala
Chief Administrative Officer

Recognition of Traditional Lands

The Town of Milton resides on the Treaty Lands and Territory of the Mississaugas of the Credit First Nation. We also recognize the traditional territory of the Huron-Wendat and Haudenosaunee people. The Town of Milton shares this land and the responsibility for the water, food and resources. We stand as allies with the First Nations as stewards of these lands.