

**COUNCIL AUTHORITY FOR CONTRACT AWARDS
CONTRACT INCREASE**

Project Award	Contract Increase for Mill Pond Rehabilitation Project
Recommendation	<p>Staff is recommending approval to proceed with a contract increase to Aquafor Beech Limited for Contract Administration & Inspection in the total amount of \$58,150 (exclusive of HST).</p> <p>Staff are also recommending that delegated authority be provided to approve change orders (if required) up to an aggregate value of 10% of the revised value of the award to Aquafor Beech Limited.</p>
Purpose of Report	As per Section 10.1 of Purchasing By-law No. 061-2018, Council approval is required.
Background information	<p>Through CORS-043-21, Council approved the award of RFP 21-585 for consulting services for the Mill Pond Rehabilitation Project to Aquafor Beech Limited in the total amount of \$127,805 (2021 costs, exclusive of HST). There was a zero cost increase scope change awarded through CORS-063-21 and change orders in the amount of \$185,026 (exclusive of HST) awarded through CORS-034-22 and ES-030-24. The current contract total is \$312,931 (exclusive of HST).</p> <p>This contract increase of \$58,150 (exclusive of HST) is required for additional contract administration and inspection based on the current scope of works. Delays in construction due to the challenging nature of working in a live watercourse has resulted in the project schedule increase of approximately 2 months.</p> <p>The rates used are consistent with previous rates charged under this contract, and are consistent with those in the initial request for proposal. Staff have reviewed and validated the work identified.</p> <p>The new contract total for the Mill Pond Rehabilitation Project will be \$371,081 (exclusive of HST).</p>
Financial Planning Section: Budget Impact (Note 1)	
Account Number(s)	C43000623-A0821-7210
Account Description	Mill Pond Rehabilitation Project
Project Total Budget	1,463,967
Contract Budget	\$ 0
Actual (Net of HST Rebate)	\$ 59,173
Variance (Note 2)	\$ 59,173 (U)
Funding Source	Reallocation of line items within the project

Note 1: Financial impact includes any non-refundable portion of HST.

Note 2: The unfavourable variance will be managed through the reallocation of other expenditure lines within the project.