

**COUNCIL AUTHORITY FOR CONTRACT AWARDS
DELEGATED AUTHORITY**

Project Award	Reporting back to Council on the Delegated Authority to award the Contract Increase for Heritage Railway Station Exterior Repairs in the amount of \$18,000 (excluding HST) - File No. 24-01-00502
Purpose of Report	As per Section 7.2.2 of the Purchasing By-law, a report to Council for information is required when the delegated authority provided in that section is utilized.
Background information	<p>Through PDA-058-24, Staff approved the tender award for the Heritage Railway Station Exterior Repairs to Heritage Restoration Inc., in the amount of \$437,750 (excluding HST). Change orders in the amount of \$30,765 (excluding HST) have been issued to-date. The current contract is \$468,515 (excluding HST).</p> <p>During 2024 each of the building's original windows were removed for repair. Once removed, a more detailed condition analysis was able to be undertaken, which revealed a need for replacement of most window sashes in lieu of repair. The quoted value for the work was reviewed and validated as being of good value by Parks & Facilities staff.</p> <p>Through PDA-118-24, and with consideration for the timing of installation, staff utilized Purchasing By-law #061-2018, Section 7.2.2 to proceed with the contract increase to Heritage Restoration Inc. in the total amount of \$18,000 (excluding HST).</p>

Financial Planning Section: Budget Impact (includes non-refundable HST)

Account Number(s)	C58112723-A0260-7510
Account Description	Civic Facilities Improvements
Project Total Budget	\$1,113,140
Contract Budget	\$0
Actual (Net of HST)	\$18,317
Variance	\$18,317 (U)
Funding Source	Reallocation of line items within the project

Note: The unfavorable variance was managed through the reallocation of other expenditure lines within the project.