

**COUNCIL AUTHORITY FOR CONTRACT AWARDS
EMERGENCY CONTRACT AWARD**

Project Award	Emergency Contract Award for the Supply and Delivery of two (2) Salt Spreaders
Recommendation	Staff proceeded with the contract award for the emergency purchase of two (2) salt spreaders to Green Tractors Inc. in the total amount of \$40,000 (exclusive of HST). This report is being received for information.
Purpose of Report	As per Section 11.1 of Purchasing By-law No. 061-2018, emergency expenditures shall be reported to Council for information.
Background information	<p>The typical lifecycle and planned year of replacement of two of the Town's tailgate salter units, #2142 and #2143, is 2026. However, while outfitting the Town's 1-ton trucks with these two existing salter attachments for the winter season, it was discovered that they were in very poor condition after last winter and are not expected to last through the 2024-2025 winter season. Consequently, their replacements were expedited as an emergency purchase since these units are critical for spot salting on roadways during winter events.</p> <p>Both units in question are tailgate salters, and the new replacements are slide-in salters to ensure consistency with the Town's third unit #2280. Consistency allows the wiring harness and controller to be mounted in the truck, making it easier to move the salters between vehicles if necessary. Standardizing the units also simplifies operator procedures and helps maintain an efficient parts inventory.</p>

Financial Planning Section: Budget Impact (Note 1)

Account Number(s)	C45015324 - A1610 - 7110
Account Description	Tractor Attachments
Project Total Budget	\$39,377
Contract Budget	\$0
Actual	\$40,704
Variance (Note 2)	\$40,704 (U)
Funding Source	Project Variance Account

Note 1: Financial impact includes any non-refundable portion of HST.

Note 2: It is anticipated that the 10 year Capital Forecast will be reduced as these units will no longer be required in 2026. This will be further assessed through the development of the 2026 Budget.