

**COUNCIL AUTHORITY FOR CONTRACT AWARDS
SINGLE SOURCE AWARD**

Project Award	Single Source award to VeloTrack for Repairs and Upgrades to the Cycling Track at Mattamy National Cycling Centre
Recommendation	Staff is recommending the single source award to VeloTrack for the supply and delivery of cycling track repairs and refinishing, and upgrades to the upper barrier at the Mattamy National Cycling Centre in the estimated total amount of \$332,400 (exclusive of HST).
Purpose of Report	As per Section 10.1 of Purchasing By-law No. 061-2018, Council approval is required.
Background information	<p>VeloTrack is very familiar with the Mattamy National Cycling Centre having designed and installed the cycling track as part of the original velodrome construction in 2014.</p> <p>VeloTrack is a certified partner of the Union Cycliste Internationale (UCI). VeloTrack has designed and constructed numerous velodrome cycling tracks internationally and possesses the expertise to complete the work in a timely manner in July of 2025 to ensure minimal disruptions to track programming for Cycling Canada and the Town of Milton.</p> <p>Staff are recommending a single source award to Velotrack in the estimated amount of \$332,400 CAD (subject to EUR to CAD conversion) to perform the cycling track repairs and refinishing and upgrades to the upper barrier to meet current UCI standards.</p>

Financial Planning Section: Budget Impact (Note 1)

Account Number(s)	C58216025-A1634-7545
Account Description	Mattamy National Cycling Centre Improvements
Project Total Budget	\$ 1,667,301
Contract Budget	\$ 827,300
Actual (Note 2)	\$ 332,400
Variance (Note 3)	\$ 494,900 (F)
Funding Source	Project Variance Account

Note 1: This project is eligible for input tax credit, therefore costs do not include HST.

Note 2: Contract actuals are an estimate and will vary based on EUR exchange rates. The final contract value will be monitored by program area staff. Any variances will be reported through the variance process.

Note 3: Staff is requesting a \$33,240 favourable variance to retain in account in order to accommodate unforeseen work.