

## Appendix II - Next Steps for ASE Implementation

Task	Description	Anticipated Timeline	Risks
Data Collection	Analyze existing speed data for CSZs and school zones, identify trends, to help inform ASE Site Selection	Q2 2025	Staff resources to update any outdated speed data
Agreements	Review Toronto JPC Agreement and Execute with City of Toronto	Q3 2025	Need MTO and MAG Agreements in place for this; MTO and MAG timelines are outside of the Town's control;
	Camera Vendor Agreement Executed	Q3 2025	
	MTO Agreement Executed (MTO agreement is required to allow for license plate look up to have penalty notices issued appropriately; and to address cost for this service);	Q3 2025	Need Privacy Impact Assessment completed prior to this; timelines of Information and Privacy Commission are outside of the Town's control;
	MAG Agreement Executed (MAG agreement is required to confirm Town's commitment to remit victim surcharge for each penalty notice, as required by legislation);	Q3 2025	Response time of Ministries post provincial election;
Privacy Impact Assessment	Prior to executing MTO agreement, MTO requires each municipality to complete a PIA for submission to Information and Privacy Commission of Ontario	Q2/early Q3 2025	Timelines of Information and Privacy Commission are outside of the Town's control; MTO has a checklist of requirements before they will enter into an agreement; some of these requirements depend on the camera vendor;
GTechna Integration	Meet with GTechna (current APS software provider) to confirm expansion capabilities and integration with JPC	Q3/Q4 2025	Reporting requirements for internal purposes (financial audit/tracking), and for MTO and MAG need to be confirmed; GTechna capacity, timelines and reporting tools to be confirmed;
Communication Campaign		Starting Q3 2025 and ongoing	
ASE Site Selection	Confirm initial two locations for cameras, and subsequent camera site plan for pilot	By end of Q2 2025 for initial locations; ongoing throughout pilot term for remainder.	Camera vendor needs to be involved/confirm sites; timeline of camera vendor is not entirely in Town's control; cost for signage modifications at existing school zones;
Coming Soon Signage	Required signage minimum of 90 days before ASE cameras are activated	By end of Q3 2025	Staff capacity to manage signage program, locates and subsequent installation;
Hire Required Resources	See Table 2 below - Screening Officers (3), Hearing Officer Contract, Traffic Technician	Q4 2025, Early 2026	
<b>Activate ASE Cameras</b>		<b>Q1/Q2 2026</b>	Camera testing with vendor; time of year/weather impacts for installation;

The above tasks outline the next steps required to have an ASE Pilot Program go live, with an activate timeline of Q1/Q2 2026. The timelines included above are estimated/target timelines, and are subject to change based on agreement negotiations, third party vendor availability and testing of the different components.