

## COUNCIL AUTHORITY FOR CONTRACT AWARDS

<b>Project Award</b>	Metrolinx Transit Procurement Initiative (TPI) for the purchase of 6-metre transit buses.
<b>Recommendation</b>	<b>Staff is recommending the 6-metre transit bus contract be awarded to Creative Carriage Limited through the Metrolinx Transit Procurement Initiative (TPI), for the supply and delivery of one (1) 6-metre transit bus in the total amount of \$210,962 (exclusive of HST).</b>
<b>Purpose of Report</b>	As per Section 10.1 of Purchasing By-law No. 061-2018, Council approval is required.
<b>Background information</b>	<p>Council approved the continued participation in the Metrolinx Transit Procurement Initiative (TPI) with the execution of a Multi-Year Governance Agreement (CORS-076-19; CORS-003-24). The Town has benefitted from participating in the Metrolinx TPI by collaborating with other transit agencies to obtain favourable pricing and delivery of quality goods and services. Past procurements with Metrolinx TPI include:</p> <ul style="list-style-type: none"> <li>• Transit buses of varying sizes</li> <li>• Intelligent Transportation Systems (ITS)</li> <li>• Onboard Vehicle Surveillance Systems (OBVSS)</li> <li>• Consulting services for Fleet Electrification Strategy</li> </ul> <p>Metrolinx released a Request for Proposal (RFP) for the purchase of 6-metre transit buses on May 30, 2024, closing on August 23, 2024. Upon completion and steering committee review and approval process, a three-year contract was awarded to Creative Carriage on October 2024.</p> <p>The 2025 Capital Budget includes one (1) 6-metre transit bus purchase to facilitate anticipated growth in trip demand on specialized (paratransit) and on-demand (microtransit) services, with implementation starting in September 2026.</p> <p>Given current vehicle production and delivery timelines spanning 12-18 months, it remains beneficial to advance this procurement in order to facilitate services in a timely matter. The vehicle propulsion system will be gasoline-powered and will have an estimated useful life of seven (7) years.</p> <p>Through this contract, the Town is to procure:</p> <ul style="list-style-type: none"> <li>• One (1) 6-metre transit bus from Creative Carriage Limited at a cost of \$210,962 per unit</li> </ul> <p>All prices are exclusive of HST and associated vehicle equipment.</p>

<b>Financial Planning Section: Budget Impact</b> (Note 1)	
<b>Account Number(s)</b>	C57011325 – A0632 – 7110/7130
<b>Account Description</b>	Non-Fixed Route Bus (6m) - Growth
<b>Project Total Budget</b>	\$225,027
<b>Contract Budget</b>	\$218,473
<b>Actual</b> (Net of HST Rebate)	\$214,675
<b>Variance</b> (Note 2)	\$3,798 (F)
<b>Funding Source</b>	Project Variance Account/Development Charges/Post Period DC

Note 1: Financial impact includes any non-refundable portion of HST

Note 2: Staff is requesting that the favorable variance remain in the project to accommodate Metrolinx Contract and bus specification changes during the preproduction process.