

COUNCIL AUTHORITY FOR PROPOSAL AWARDS DELEGATED AUTHORITY

Project Award	Delegated Authority to award Proposal No. 25-531 for Removal and Replacement of Rubber Flooring at Milton Sports Centre, Rinks A & B
Recommendation	Staff are recommending delegated authority to award the proposal for the Removal and Replacement of Rubber Flooring at Milton Sports Centre, Rinks A & B in the estimated amount of \$277,791 (exclusive of HST). Staff will report the results back to Council for information.
Purpose of Report	As per Section 10.1 of Purchasing By-law No. 061-2018, Council approval is required for proposal awards over \$100,000.
Background information	<p>This project involves the removal of the existing rubber flooring in rinks A and B of the Milton Sports Centre and replacement with new flooring. Replacement includes common areas, all change rooms and the referee rooms.</p> <p>An open public request for proposal (RFP) was issued on February 7, 2025 and closed on March 3, 2025. The proposal submissions are currently under evaluation by Town Staff, and the project start date is identified as July, 2025. Delegated Authority to award this proposal is required as the overall cost of the work is anticipated to be greater than \$100,000, and to ensure timely award of the project once evaluations are complete. It is anticipated that evaluations will be complete by the end of March, and that the award will be formally issued in time to allow for the ordering of long lead time materials needed for the project.</p> <p>Based on the RFP submissions, staff anticipate that the award will be within the approved budget for the project.</p>
Financial Planning Section: Budget Impact (Note 1)	
Account Number(s)	C58214825-A1634-7545/C58214823-A1634-7220
Account Description	Milton Sports Centre Facility Improvements
Project Total Budget	\$ 1,563,336
Contract Budget	\$ 277,791
Actual	(Note 2)
Variance	(Note 2)
Funding Source	Project Variance Account

Note 1: This project is eligible for input tax credits, therefore costs do not include HST.

Note 2: The actual cost will be determined through the RFP process, however, staff anticipate that the award will be within the approved budget. The actual variance will be identified to Council when staff report back on this award.