



The Corporation of the Town of Milton

Report To: Council

From: Glen Cowan, Chief Financial Officer / Treasurer

Date: April 28, 2025

Report No: ES-022-25

Subject: Purchasing Various - April 2025

Recommendation: THAT Council approve the budget amendments and related funding sources, as outlined on Schedule A;

THAT the tender award for the purchase of the 2025 Asphalt Overlay Program to Associated Paving & Materials Ltd. in the estimated amount of \$4,999,134 (exclusive of HST) be approved, as outlined in Schedule B;

THAT the provisional item of storm sewer flushing to Associated Paving & Materials Ltd. in the estimated amount of \$22,281 (exclusive of HST) be approved, as outlined in Schedule B;

THAT the tender award for the purchase of the 2025 Expanded Asphalt Program to Associated Paving & Materials Ltd. in the estimated amount of \$2,176,031 (exclusive of HST) be approved, as outlined in Schedule C;

THAT the contingency allowance be increased to 20% due to additional coordination efforts that may be required in relation to Kelso Road, as outlined in Schedule C;

THAT the tender award for the purchase of Structure 112 Replacement, Fourth Line Nassagaweya to Graham Bros. Construction Limited in the total amount of \$1,294,284 (exclusive of HST) be approved, as outlined in Schedule D;

THAT the proposal award for the purchase of Insurance and Risk Management Services to Marsh Canada Limited in the estimated amount of \$1,302,400 (exclusive of taxes) be approved, as outlined in Schedule E;

THAT the delegated authority to award the purchase of three (3) Fire Apparatus Vehicles, which have a budgeted amount of \$5,700,000, be approved as outlined in Schedule F;



The Corporation of the Town of Milton

Report #:
ES-022-25
Page 2 of 4

Report To:

Council

THAT the emergency contract award for the repair of two (2) dehumidifiers at Sherwood Community Centre to Moore Environmental Systems Limited in the amount of \$59,717 (exclusive of HST) be received for information, as outlined in Schedule G;

THAT the Manager, Purchasing and Supply Chain Management be authorized to execute the contract(s), as outlined by the purchasing by-law, and the Mayor and the Town Clerk be authorized to sign any required paperwork.

EXECUTIVE SUMMARY

This report is being submitted to obtain Council's authorization on the items in the attached schedules. Requests are being made as per the guidelines outlined in the Purchasing By-law No. 061-2018.

REPORT

Background

Procurement of goods and services is governed by By-law No. 061-2018. Purchasing activity is undertaken in a manner that is intended to support the Town's mandate to provide effective, responsible government and efficiently deliver services to the residents of Milton.



The Corporation of the Town of Milton

Report #:
ES-022-25
Page 3 of 4

Discussion

Information pertaining to the recommended purchasing awards is included on the corresponding Schedules (A to G) attached.

Included within this report are recommendations to award the 2025 Asphalt Overlay Program, the 2025 Expanded Asphalt Program, the Fourth Line Structure Replacement and the Insurance and Risk Management Services contracts. As shown in the schedules attached, in each case the low bid or highest ranking bidder is being recommended for award, and each of these processes resulted in favourable variances relative to the approved budget for the works.

Also included is a request for delegated authority to proceed with a contract award for the purchase of three (3) Fire Apparatus vehicles. Staff will report back the final amounts once the evaluation and pricing have been confirmed through the competitive process that will utilize firms that have been prequalified through the Canoe Purchasing Group of Canada. This approach is being recommended due to the supply chain challenges that have been witnessed in the industry, as it will allow the Town to proceed quickly once a preferred unit has been identified.

Lastly, staff are reporting back to council on the utilization of an emergency purchase to repair dehumidifier equipment at the Sherwood Community Centre. This reporting ensures transparency on the related activity, while ensuring a prompt response in the situation to ensure continuity of service.

Financial Impact

Financial impacts are outlined in detail on the attached Schedules A through G. As outlined in Schedule A, as a result of the tender processes for the road and bridge related contracts, a total budget reduction of \$4.06 million will occur. These reductions will result in the return of funding to the project variance account, development charge reserve funds and the Canada Community Building Fund, as well as a reduction in future debenture issuances by \$1.0 million.

Similarly, as a result of the request for proposal process for insurance and risk services, savings in the operating budget of approximately \$0.15 (once fully annualized) can be expected.

Respectfully submitted,

Glen Cowan
Chief Financial Officer / Treasurer



The Corporation of the Town of Milton

Report #:
ES-022-25
Page 4 of 4

For questions, please contact:	Sharon Telfer, Manager, Procurement	Phone: Ext. 2138
	Shirley Xie, Supervisor, Financial Reporting	Phone: Ext. 2472

Attachments

Schedule A - Reserve and Reserve Fund Transfers
Schedule B - Tender Award for 2025 Asphalt Overlay Program
Schedule C - Tender Award for 2025 Expanded Asphalt Program
Schedule D - Tender Award for Fourth Line Nassagaweya Bridge
Schedule E - Proposal Award for Insurance and Risk Management Services
Schedule F - Delegated Authority Award for three Fire Apparatus Vehicles
Schedule G - Emergency Purchase dehumidifier repairs at Sherwood CC

Approved by CAO
Andrew M. Siltala
Chief Administrative Officer

Recognition of Traditional Lands

The Town of Milton resides on the Treaty Lands and Territory of the Mississaugas of the Credit First Nation. We also recognize the traditional territory of the Huron-Wendat and Haudenosaunee people. The Town of Milton shares this land and the responsibility for the water, food and resources. We stand as allies with the First Nations as stewards of these lands.