

COUNCIL AUTHORITY FOR CONTRACT AWARDS EMERGENCY CONTRACT AWARD

Project Award	Emergency Contract Award for the repair of two dehumidifiers at Sherwood Community Centre
Recommendation	<p>Staff proceeded with the contract award for the emergency repairs of two dehumidifiers to Moore Environmental Systems Limited in the total amount of \$59,717 (exclusive of HST).</p> <p>This report is being received for information.</p>
Purpose of Report	As per Section 11.1 of Purchasing By-law No. 061-2018, emergency expenditures shall be reported to Council for information.
Background information	On September 25, 2024, the rink one dehumidifier located on the rooftop at Sherwood Community Centre experienced a critical failure and was no longer operational. Upon further inspection it was determined the rink two dehumidifier also experienced critical failure. Without repairs, the facility's ability to maintain the dehumidifiers to operational standards is compromised, potentially affecting user satisfaction and facility functionality. Program area staff proceeded with the works on an emergency basis in order to ensure continuity of Town services.

Financial Planning Section: Budget Impact (Note 1)

Account Number(s)	F1325 1320 3740
Account Description	Sherwood Community Centre – Facility Maintenance Contracts
Budget Remaining in 2024	\$ 132,784
Actual Cost	\$ 60,768
Variance (Note 2)	\$ 72,016 (F)
Funding Source	Operating Budget

Note 1: Financial impact includes any non-refundable portion of HST.

Note 2: Program area staff worked towards managing the cost of the emergency repairs within the overall facilities budget.