

**COUNCIL AUTHORITY FOR CONTRACT AWARDS
CONTRACT INCREASE**

Project Award	Contract Increase - Detailed Design of Fifth Line (Derry Road to Britannia Road)
Recommendation	<p>Staff is recommending approval to proceed with a contract increase to CIMA Canada Inc. for Detailed Design Services for the reconstruction of Fifth Line (Derry Road to Britannia Road) in the total amount of \$91,689 (exclusive of HST).</p> <p>Staff is also recommending that delegated authority be provided to approve change orders (if required) up to an aggregate value of 10% of the revised value of the award to CIMA Canada Inc.</p>
Purpose of Report	As per Section 10.1 of Purchasing By-law No. 061-2018, Council approval is required.
Background information	<p>The original design assignment was awarded to CIMA Canada Inc. (CIMA+) under the 2021 Consulting Roster RFP 21-051 (CORS-040-22) in the amount of \$1,167,013 (exclusive of HST). Change orders in the amount of \$116,005 (exclusive of HST) have been issued to-date, bringing the current contract amount to \$1,283,018 (exclusive of HST).</p> <p>This contract increase of \$91,689 (exclusive of HST) is for the following additional work:</p> <ul style="list-style-type: none"> • Coordination of Septic bed investigations • Locate and survey water tank- 6709 Fifth Line • Design-Nak – fence 6765 Fifth Line • CIMA's Coordination and tender support Fence at 6765 Fifth Line • Structural-Retaining wall additional design efforts: The requirement for the inclusion of unforeseen retaining walls are a direct result of profile changes required to accommodate a raise in the profile from the EA necessitated by clearance requirements for the proposed structure which has now been designed. The scope of the work will include the additional design efforts pertaining to structural calculations, development of design details, profiles, layouts, and specifications. • Property confirmation-GeoWarehouse (1 year) • Consolidation of Enbridge's properties R Plans • Additional coordination meetings -biweekly and other coordination meetings with various stakeholders. <p>The hourly rates were established through the RFP process and the hours identified and the staffing proposed have been reviewed and validated by Community Services staff.</p>

	The new contract total will be \$1,374,707 (exclusive of HST).
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Financial Planning Section: Budget Impact (Note 1)	
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Account Number(s)	C34004722-A0611-7220
Account Description	Fifth Line (Derry Road to Britannia Road)
Project Total Budget	\$20,639,542
Contract Budget	\$0
Actual (Net of HST Rebate)	\$93,302
Variance	\$93,302 (U)
Funding Source	Reallocation of line items within the project

Note 1: Financial impact includes any non-refundable portion of HST.