

COUNCIL AUTHORITY FOR CONTRACT AWARDS CONTRACT EXTENSION

Project Award	Contract Extension for Wildlife Response Services on Public Property
Recommendation	<p>Staff are recommending a contract extension for Wildlife Response Services on Public Property in the total estimated amount of \$45,000 (exclusive of HST) for the initial one (1) year term.</p> <p>Staff are also requesting the delegated authority to award up to one (1) one-year optional renewal term through an internal staff award report. If the renewal option is exercised, the combined total amount of the two-year contract is estimated to be \$90,000 (exclusive of HST).</p>
Purpose of Report	As per Section 10.1 of Purchasing By-law No. 061-2018, Council approval is required.
Background information	<p>Council approved the contract award to Omega Canine Control through CORS-040-023 for a 2 year period in the amount of \$63,876 annually.</p> <p>The contract is to provide wildlife response services, on a per-call basis, to attend to wildlife in distress on public property. The Town's Animal Services Officers attend to wildlife in distress and wildlife assistance requests for service on private property, for a recoverable fee.</p> <p>The contract extension is for a one-year period, from August 1, 2025 to July 31, 2026, with the option to renew the contract for a second year from August 1, 2026 to July 31, 2027.</p> <p>Omega Canine Control has performed satisfactorily and agreed to the contract extension term at an increased call out rate of \$250 per call.</p> <p>It is therefore recommended that the contract be extended with Omega Canine Control for wildlife response services for the period of August 1, 2025 to July 31, 2026 at an estimated total annual contract value of \$45,000 (exclusive of HST) with the option to renew the contract for an additional year.</p>
Financial Planning Section: Budget Impact (Note 1)	
Account Number(s)	2322 -3740
Account Description	Operating - Contracts
Contract Budget	\$65,000
Actual (Net of HST Rebate)	\$45,792
Variance (Note 2)	\$19,208(F)

Funding Source

Operating Budget

Note 1: Financial impact includes any non-refundable portion of HST.

Note 2: Contract actuals are an estimate only. Spending relative to the approved budgets will be reviewed with Financial Planning and any variances reported through the variance process.