

COUNCIL AUTHORITY FOR CONTRACT AWARDS DELEGATED AUTHORITY

Project Award	Reporting back to Council on the Delegated Authority for a contract increase for the Agerton Employment and Trafalgar Corridor Secondary Plan programs.
Purpose of Report	As per Section 7.2.2 of the Purchasing By-law, a report to Council for information is required when the delegated authority provided in that section is utilized.
Background information	<p>Through PD-049-18, Staff awarded professional services to WSP Inc. to complete the MESP in support of the Agerton Employment and Trafalgar Corridor Secondary Plan programs in the total amount of \$1,136,078 (excluding HST). A subsequent contract increase in the amount of \$261,982 (excluding HST) was approved through DS-057-23 and a change order of \$13,342 (excluding HST) was also issued. This brings the total contract value to \$1,411,402 (excluding HST).</p> <p>A further contract increase in the amount of \$188,643 (excluding HST) was subsequently needed for additional effort related to unforeseen supplemental analysis and documentation arising from Conservation Halton review and comments, including changes in the Conservation Authority mandate. This final contract increase will see the project to completion. The requested amount has been reviewed and validated as being of good value by Planning staff.</p> <p>The contract increase was required immediately in order to allow the consulting team to continue their work uninterrupted. The consultant team had been expending significant and continuous efforts to submit an updated draft report for CH review by mid-April. Finalization of the MESP will support completion of the Trafalgar Tertiary Plan and pave the way for the processing of draft plans of subdivisions within the Trafalgar Secondary Plan area.</p> <p>The new contract total is now be \$1,600,045 (excluding HST).</p> <p>Staff processed PDA-028-25 to award this contract increase for the Agerton Employment and Trafalgar Corridor Secondary Plan programs in the total amount of \$188,643 (excluding HST). Delegated authority was utilized in accordance with the by-law for the purchase of additional services where they could not reasonably have been anticipated at the time of the award of the original contract and/or the purchase of the additional services are required to prevent interruption in service delivery or to avoid incurring extra costs.</p>

Financial Planning Section: Budget Impact (includes non-refundable HST)	
Account Number(s)	C90015118
Account Description	UR SP PH4 – FSEMS (SWM & Enviro Mgmt Strategy)
Project Total Budget	\$1,667,370
Contract Budget	\$37,212
Actual	\$191,963
Variance (Note 1)	\$154,751 (U)
Funding Source	Development Charges
Note 1: A required budget increase in an amount of \$154,751 was addressed through PDA-028-25 and therefore not included as part of Schedule A to this purchasing various report.	