

COUNCIL AUTHORITY FOR CONTRACT AWARDS CONTRACT INCREASE

Project Award	Contract Increase for the 2025 Bridge Needs Study
Recommendation	<p>Staff is recommending approval to proceed with a contract increase to GEI Consultants Canada for the 2025 Bridge Needs Study in the total amount of \$29,166 (exclusive of HST).</p> <p>Staff is also recommending that delegated authority be provided to approve change orders (if required) up to an aggregate value of 10% of the revised value of the award to GEI Consultants Canada.</p>
Purpose of Report	As per Section 10.1 of Purchasing By-law No. 061-2018, Council approval is required.
Background information	<p>Through internal staff report PDA-CRAN-25-051-22, staff awarded RFP 25-051-14 for the 2025 Bridge, Culvert and Retaining Wall Condition Assessment in the amount of \$207,780 (exclusive of HST). No change orders have been issued to-date. The current contract total remains at \$207,780 (exclusive of HST).</p> <p>This contract increase, in the amount of \$29,166 (exclusive of HST) is for additional work required to facilitate a request from the Town to include:</p> <ul style="list-style-type: none"> • Investigation work to try and determine the source of extensive ceiling water leakage at Structure 1018 on Main St W • Water sampling and chlorine testing • Hydrovac test pit • CCTV inspection of STM, Sanitary and subdrains • Site visit with Contractor to Review Repair Solutions <p>The rates used are consistent with previous rates charged under this contract, and are consistent with those in the initial request for proposal. Staff have reviewed and validated the work identified.</p> <p>The new contract total will be \$236,946 (exclusive of HST).</p>

Financial Planning Section: Budget Impact (Note 1)

Account Number(s)	C39011025-N0613-7290
Account Description	Bridge Needs Study
Project Total Budget	\$208,203
Contract Budget	\$0
Actual (Net of HST Rebate)	\$29,679

Variance	\$29,679 (U)
Funding Source	Project Variance Reserve

Note 1: Financial impact includes any non-refundable portion of HST.