

**COUNCIL AUTHORITY FOR CONTRACT AWARDS
PROPOSAL AWARD**

Project Award	Proposal Award No. 25-049 – Professional Services Roster for Peer Review Services
Recommendation	<p>Staff are recommending the following consulting firms be added to the Roster for Peer Review Services:</p> <p><u>Discipline A - Municipal Civil Engineering:</u></p> <ul style="list-style-type: none"> • Aquafor Beech Limited • Greenland International Consulting Ltd. • HDR Corporation • Montrose Environmental Solutions Canada Inc. • Scheckenberger & Associates Ltd. • Stantec Consulting Ltd. • Tatham Engineering Limited • WSP Canada Inc. <p><u>Discipline B - Transportation Planning and Traffic Engineering:</u></p> <ul style="list-style-type: none"> • CIMA Canada Inc. • HDR Corporation • Stantec Consulting Ltd. • Tatham Engineering Limited • WSP Canada Inc. <p><u>Discipline C - Structural Engineering:</u></p> <ul style="list-style-type: none"> • HDR Corporation • Tatham Engineering Limited <p><u>Discipline D - Electrical Engineering and Street Lighting:</u></p> <ul style="list-style-type: none"> • Colm Engineering Ltd. • Tatham Engineering Limited <p><u>Discipline E - Geotechnical and Hydrogeological Engineering:</u></p> <ul style="list-style-type: none"> • Azimuth Environmental Consulting Inc. • GEMTEC Consulting Engineers and Scientists Ltd. • HDR Corporation • Montrose Environmental Solutions Canada Inc. • Stantec Consulting Ltd. • Tatham Engineering Limited <p><u>Discipline F - Environmental Engineering:</u></p> <ul style="list-style-type: none"> • Alexana Engineering Inc. • Azimuth Environmental Consulting Inc. • GEMTEC Consulting Engineers and Scientists Ltd. • Grounded Engineering Inc. • HDR Corporation • Tatham Engineering Limited

	<p><u>Discipline G - Fluvial Geomorphology:</u></p> <ul style="list-style-type: none"> • Aquafor Beech Limited • HDR Corporation • Montrose Environmental Solutions Canada Inc. • Stantec Consulting Ltd. • Water's Edge <p><u>Discipline H - Ecology:</u></p> <ul style="list-style-type: none"> • Aquafor Beech Limited • Azimuth Environmental Consulting Inc. • HDR Corporation • LGL Limited • Montrose Environmental Solutions Canada Inc. • Natural Resource Solutions Inc. • Stantec Consulting Ltd. <p><u>Discipline I - Landscape Design:</u></p> <ul style="list-style-type: none"> • Aquafor Beech Limited • GSP Group Inc. • HDR Corporation <p><u>Discipline J - Noise and Vibration:</u></p> <ul style="list-style-type: none"> • HDR Corporation • Jade Acoustics Inc. • Tatham Engineering Limited <p><u>Discipline K - Hydrologic and Hydraulic Modelling:</u></p> <ul style="list-style-type: none"> • Aquafor Beech Limited • Greenland International Consulting Ltd. • HDR Corporation • Montrose Environmental Solutions Canada Inc. • Scheckenberger & Associates Ltd. • Stantec Consulting Ltd. • WSP Canada Inc. <p><u>Discipline L - Planning Policy</u></p> <ul style="list-style-type: none"> • No Award being made in this discipline <p><u>Discipline M – Archaeology</u></p> <ul style="list-style-type: none"> • Stantec Consulting Ltd.
Purpose of Report	As per Section 10.1 of Purchasing By-law No. 061-2018, Council approval is required for the assignment of Bidders to a Roster.

Background information	<p>The Town undertook a Request for Proposal process to seek qualified professionals to provide Peer Review Services for a three (3) year roster. Bidders were able to submit a proposal for one or more categories.</p> <p>The use of the Peer Review Roster will be in accordance with Section 6.4 (as amended) of Purchasing By-law No. 061-2018.</p> <p>The process for selection from the consultant roster will be determined on a project by project basis. In general, the Town will provide a terms of reference to the roster consultants, and selection will be made based on a review of proposed pricing, availability and knowledge of the task. Consultants will be required to declare any conflicts of interest immediately to the Town and will not be selected for those tasks where a conflict exists.</p> <p>Contracts may be awarded on a direct award basis or through a competitive bid process. Council approval will be required for the award of any professional consulting services roster assignment over \$500,000 (exclusive of HST). At any time, the Town may issue a separate bid to the open market for any consulting services, in accordance with the guidelines of the Purchasing By-law.</p> <p>The funding for peer review work will generally be recovered from the developer in accordance with the guidelines listed in User Fees By-Law #071-2025.</p>
Purchasing Section: Bid Award Information	
Date bid issued	May 22, 2025
Advertisements	Town of Milton website
Closing Date	June 30, 2025
# of Plan takers	Twenty-Seven (27)
Proposal Submissions received	<p>Proposals were received from the following twenty-four (24) firms:</p> <ul style="list-style-type: none"> • Alexana Engineering Inc. • Aquafor Beech Limited • Azimuth Environmental Consulting Inc. • CIMA Canada Inc. • Colm Engineering Ltd. • ConceptDash Inc • CONSOR Engineers, LLC • GEMTEC Consulting Engineers and Scientists Ltd. • Greenland International Consulting Ltd. • Grounded Engineering Inc. • GSP Group Inc. • HDR Corporation

- Jade Acoustics. Inc.
- Juliao Development Solutions
- LGL Limited
- Montrose Environmental Solutions Canada Inc.
- Natural Resource Solutions Inc.
- Nethery Planning Services Inc.
- Scheckenberger & Associates Ltd.
- Stantec Consulting Ltd.
- Tatham Engineering Limited
- Terrapex Environmental Ltd.
- Water's Edge
- WSP Canada Inc.

The submissions were reviewed and scored against the evaluation criteria as stated in the RFP.

Financial Planning Section: Budget Impact (Note 1)

There is no financial impact directly from this award. The funding for peer review work will generally be recovered from the developer in accordance with the guidelines listed in User Fees By-Law #071-2025.

Projects will be awarded in accordance with Section 6.4 of the Purchasing By-law (as amended). The section currently reads as follows for awarding assignments to firms on the Professional Consulting Services Roster for Peer Review Services:

Procurement Value	Approval Authority	Award Details
Up to \$150,000	Manager, Procurement or LMT Member	The Manager, Procurement will make a Direct Award from the Roster using a PDA-CRAN Report.
Greater than \$150,000 but not exceeding \$500,000	Manager, Procurement or LMT Member	The Manager, Procurement, in consultation with the LMT Member, will request proposals from the approved firms on the Roster for that specific specialty. Award will occur via PDA-CRAN Report.
Greater than \$500,000	Council Approval	The Manager, Procurement, in consultation with the LMT Member, will request proposals from the approved firms on the Roster for that specific specialty. Award will occur via Council approval.