

**COUNCIL AUTHORITY FOR CONTRACT AWARDS  
EMERGENCY CONTRACT AWARD**

<b>Project Award</b>	Emergency Contract Award for the replacement of the snow dump pit heating coil in rinks A & B at the Milton Sports Centre
<b>Recommendation</b>	<p><b>Staff proceeded with the contract award for the emergency repairs to 1503647 Ontario Ltd. O/A DBS Mechanical in the total amount of \$54,980 (exclusive of HST).</b></p> <p><b>This report is being received for information.</b></p>
<b>Purpose of Report</b>	As per Section 11.1 of Purchasing By-law No. 061-2018, emergency expenditures shall be reported to Council for information.
<b>Background information</b>	<p>On April 5, 2025, staff noticed a glycol leak in the snow dump pit. The refrigeration service vendor, CIMCO Refrigeration, was called in to investigate and concluded that the damage to the heating coil was not repairable; the coil needed to be replaced. Valves were isolated and the heating system was turned off. Without repairs, the facility's ability to maintain the snow melting system to operational standards is compromised, potentially affecting user satisfaction and facility functionality.</p> <p>The timing of this repair was important as the equipment was required to be fully functional. Program area staff proceeded with the works on an emergency basis in order to ensure continuity of Town services. DBS was selected to perform the replacement, as their reliability and short-term turnaround of supplying the new coil were necessary to return to normal ice rink operations as quickly as possible.</p>

**Financial Planning Section: Budget Impact** (Note 1)

<b>Account Number(s)</b>	C58214824-N1634-7550
<b>Account Description</b>	Milton Sports Centre Facility Improvements
<b>Contract Budget</b>	\$0
<b>Actual Cost</b>	\$54,980
<b>Variance</b> (Note 2)	\$54,980 (U)
<b>Funding Source</b>	Reallocation of line items within the project.

Note 1: This project is eligible for input tax credits, therefore costs do not include HST.