

**COUNCIL AUTHORITY FOR CONTRACT AWARDS  
CONTRACT INCREASE**

<b>Project Award</b>	Contract Increase – RFT 21-110 – General Contractor for Fencing, Concrete, Signage Installations, and Other Various Work
<b>Recommendation</b>	<b>Staff are recommending approval to proceed with a contract increase to Edgar Howden and Sons Ltd. to support implementation of the 40 km/h Neighbourhood Signage Program and Rural Road Safety Programs in the total amount of \$125,150 (exclusive of HST).</b>
<b>Purpose of Report</b>	As per Section 10.1 of Purchasing By-law No. 061-2018, Council approval is required.
<b>Background information</b>	<p>In June 2024, Council approved a comprehensive road safety strategy through Report COMS-006-24, which endorsed the phased implementation of 40 km/h neighbourhoods and raised crosswalks across the Town, authorized minor updates to the Traffic Calming Policy, and supported the exploration of a turnkey Automated Speed Enforcement (ASE) solution, subject to annual budget approval.</p> <p>In February 2025, Edgar Howden and Sons Ltd. was utilized by leveraging RFT 21-110 to support the initial phase of the 40 km/h Neighbourhood Program through a change order in the amount of \$21,500 (exclusive of HST) to complete early installation of regulatory signage</p> <p>Through a budget amendment in July 2025 (staff report ES-041-25), Council approved funding to accelerate implementation of the 40 km/h Neighbourhood Program.</p> <p>In addition, a Rural Road Safety Review was undertaken as a result of recommendations from the Transportation Master Plan Update (staff report COMS-014-24). The review identified a number of rural locations requiring the installation or relocation of traffic control signs and posts to ensure compliance with the Ontario Traffic Manual (Book 6).</p> <p>Due to the volume and geographic distribution of signage required to support both the 40 km/h Neighbourhood Program and the Rural Road Safety Review, internal Operations staff do not have sufficient capacity to complete the required installations within the necessary timeframes. As a result, engagement of an external contractor is required to ensure timely program delivery.</p> <p>The proposed contract increase of \$125,150.00 (exclusive of HST) will facilitate the installation of posts and signs associated with both</p>

**Schedule L**

	<p>the 40 km/h Neighbourhood Signage Program and the Rural Road Safety Program.</p> <p>Following approval of this increase, the revised total contract value for RFT 21-110 will be \$1,032,419 (exclusive of HST).</p>
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<b>Financial Planning Section: Budget Impact</b> (Note 1)		
<b>Account Number(s)</b>	C40011023-A0614-7641	C40013125-A0614-7150
<b>Account Description</b>	Traffic Safety Services Review	40 KM/H Neighbourhoods/Raised Crosswalks
<b>Project Total Budget</b>	\$67,117	\$383,978
<b>Contract Budget</b>	\$61,142	\$157,461
<b>Actual</b> (Net of HST Rebate)	\$29,154	\$98,198
<b>Variance</b>	\$31,988 (F) (Note 2)	\$59,263(F) (Note 3)
<b>Funding Source</b>	Project Variance Reserve	Project Variance Reserve

Note 1: Financial impact includes any non-refundable portion of HST.

Note 2 & 3: Staff are requesting to retain the favorable variances within the projects to address potential additional costs, including raised crosswalks, line painting, and consulting fees.