

**COUNCIL AUTHORITY FOR CONTRACT AWARDS
EMERGENCY CONTRACT AWARD**

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| Project Award | Emergency Contract Award for the replacement of two Daiken HVAC units at the Nassageway Community Centre. |
| Recommendation | <p>Staff proceeded with the contract award for the emergency repairs of two HVAC units at Nassagaweya Community Centre to The State Group in the total amount of \$31,975 (exclusive of HST).</p> <p>This report is being submitted to Council for information.</p> |
| Purpose of Report | As per Section 11.1 of Purchasing By-law No. 061-2018, emergency expenditures shall be reported to Council for information. |
| Background information | <p>On October 19, 2025, staff were notified of an incident involving a vehicle striking the fenced HVAC compound in the parking lot of the Nassageway Community Centre. The impact caused a small fire and significant damage to both HVAC units.</p> <p>Following assessment, the units were deemed irreparable and required full replacement. Without these replacements, the facility would have been unable to maintain heating capacity to operational standards, particularly in advance of lower seasonal temperatures, resulting in potential service disruptions.</p> |
| Financial Planning Section: Budget Impact (Note 1) | |
| Account Number(s) | F1130-1320-3740 |
| Account Description | Nassagaweya Community Centre – Facility Maintenance Contracts |
| Project Total Budget | N/A |
| Contract Budget | \$0 |
| Actual Cost | \$32,538 |
| Variance (Note 2) | \$32,538 (U) |
| Funding Source | Operating Budget |

Note 1: Financial impact includes any non-refundable portion of HST.

Note 2: The cost was incurred in 2025. Insurance proceeds in an amount of \$24,088 were received in 2026.