



The Corporation of the Town of Milton

Report To: Council

From: Glen Cowan, Chief Financial Officer / Treasurer

Date: March 6, 2023

Report No: CORS-004-23

Subject: Purchasing Various - March 6, 2023

Recommendation: THAT Council approve the budget amendments and related funding sources as outlined on Schedule A;

THAT a contract increase for contract administration, material testing and inspection for Appleby Line Phases 1 & 2 to WSP E&I Canada Limited be approved in the amount of \$164,960 (exclusive of HST) as outlined on Schedule B.

THAT staff be delegated authority to award the tender for the Reconstruction of Appleby Line in the estimated amount of \$1,603,460 (including HST rebate) as outlined on Schedule C.

THAT a contract increase for additional design work for the Boyne Active Transportation Link to WSP E&I Canada Limited be approved in the amount of \$86,190 (exclusive of HST) as outlined on Schedule D.

THAT the single source award to Leslie Emergency Vehicles for the Outfit of a Platoon Chief Vehicle in the amount of \$45,436 (exclusive of HST) be approved as outlined on Schedule E.

THAT the single source award to WSP Canada Inc. for the Transportation Master Plan Update in the amount of \$199,936 (exclusive of HST) be approved as outlined on Schedule F.

THAT the Manager, Purchasing and Supply Chain Management be authorized to execute the contract(s), as outlined by the purchasing by-law, and the Mayor and the Town Clerk be authorized to sign any required paperwork.



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EXECUTIVE SUMMARY

This report is being submitted to obtain Council's authorization on the various items on the attached schedules. Requests are being made as per the guidelines outlined in the Purchasing By-law No. 061-2018 and the Budget Management Policy (Policy No.113).

REPORT

Background

Procurement of goods and services is governed by By-law No. 061-2018. Purchasing activity is undertaken in a manner that is intended to support the Town's mandate to provide effective, responsible government and efficiently deliver services to the residents of Milton.

Discussion

Information pertaining to the recommended purchasing awards is included on the corresponding Schedules (A to F) attached. Delegated authority and/or single source awards have been requested in several instances in an effort to ensure timely initiation and delivery of the related projects.

Financial Impact

Financial impacts are outlined in detail on the attached Schedules A through F, and result in an increase in funding to the capital program of \$407,860 with funding provided from the project variance account as well as development charges. \$234,034 of this budget increase relates to an update to the engineering estimate for the cost of the Appleby Line reconstruction and improvements. This estimate will be further refined following the completion of the competitive tender process as outlined on Schedule C.

Respectfully submitted,

Glen Cowan
Chief Financial Officer / Treasurer

For questions, please contact:	Deanne Peter, Supervisor, Financial Reporting	Phone: Ext. 2316
	Jennifer Ahern, Senior Contract Specialist	Ext. 2361



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Attachments

- Schedule A – Summary of Changes in Capital Project Budgets and Funding
- Schedule B – Contract Increase for Appleby Line Contract Administration
- Schedule C – Delegated Authority for Appleby Line Construction
- Schedule D – Contract Increase for Boyne Active Transportation Consulting
- Schedule E – Single Source Award for Platoon Chief Vehicle Retrofit
- Schedule F – Single Source Award for Transportation Master Plan

Approved by CAO
Andrew M. Siltala
Chief Administrative Officer

Recognition of Traditional Lands

The Town of Milton resides on the Treaty Lands and Territory of the Mississaugas of the Credit First Nation. We also recognize the traditional territory of the Huron-Wendat and Haudenosaunee people. The Town of Milton shares this land and the responsibility for the water, food and resources. We stand as allies with the First Nations as stewards of these lands.