

**COUNCIL AUTHORITY FOR CONTRACT AWARDS
SINGLE SOURCE AWARD**

Project Award	Single Source award to Leslie Emergency Vehicles for the Outfit of a Platoon Chief Vehicle
Recommendation	Staff is recommending the single source award to Leslie Emergency Vehicles for the Outfit of a Platoon Chief Vehicle in the total amount of \$45,436 (exclusive of HST).
Purpose of Report	As per Section 10.1 of Purchasing By-law No. 061-2018, Council approval is required.
	<p>Milton Fire and Rescue Services was approved for a Platoon Chief in 2023 and received a new replacement Pick-Up Truck in December of 2022. With the addition of a Platoon Chief, it is recommended this vehicle be outfitted with necessary equipment and accessories to function as a mobile workstation allowing the Platoon Chief to operate effectively and efficiently on a day-to-day basis and while managing emergency incidents. Equipment and accessories generally includes emergency lighting package, reflective striping and badging, installation of radio communications equipment, laptop, radio chargers and storage trays/shelves.</p> <p>The Platoon Chief position is scheduled to start May 1, 2023. It will take approximately two (2) months to order, ship and install accessories/equipment onto the vehicle. These timelines pose considerable constraint in terms of having the vehicle operational.</p> <p>Additionally, Leslie Emergency Vehicles is located in Milton. Their services have been used several times by Milton Fire and Rescue Services Staff for emergency lighting installations. They are extremely familiar with our existing equipment and requirements.</p> <p>The following considerations should also be noted in consideration of this request:</p> <ul style="list-style-type: none"> • Cost avoidance to purchase a Platoon Chief vehicle in 2027 (approximate \$94,000 for the vehicle and \$50,000 for equipment/accessories) • Price escalation has significantly increased (almost doubled for some equipment over the last few years) • Efficiencies have been found in existing vehicles within our fleet (less vehicles require emergency lighting packages and equipment) • The Vendor is willing to provide a 10% discount if the

Schedule E

	outfitted vehicle can be used as a demonstration unit at the Ontario Association of Fire Chief's trade show in May of 2023
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Financial Planning Section: Budget Impact (Note 1)

Account Number(s)	C70011222-A0140-7110
Account Description	Replace Pickup Trucks
Project Total Budget	\$81,422
Contract Budget	\$9,091
Actual (Net of HST Rebate)	\$46,236
Variance	\$37,145 (U)
Funding Source	Project Variance Account

Note 1: Financial impact includes any non-refundable portion of HST.

Note 2: The outfitting of this existing vehicle will lead to a capital forecast reduction of \$93,869 (2022 dollars) in 2027 as the purchase of a platoon chief vehicle won't be necessary. During 2024 budget development, the 2027 forecast for C710103 Utility Pickup Growth project will be removed.

Note 3: Transfers to reserves will be increased by \$4,624 through the 2024 budget to provide for future replacement of this vehicle.