



# The Corporation of the Town of Milton

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Report To: Council

From: Glen Cowan, Chief Financial Officer / Treasurer

Date: May 8, 2023

Report No: CORS-028-23

Subject: Purchasing Various - May 8, 2023

Recommendation: **THAT Council approve the budget amendments and related funding sources as outlined on Schedule A;**

**THAT the tender award for the Road Rehabilitation of High Point Drive (Regional Road 25 to Parkhill Drive) to Pacific Paving Limited in the total amount of \$2,176,820 (exclusive of HST) be approved as outlined on Schedule B.**

**THAT the tender award for the Pavement Line Marking Program to Almon Equipment Limited for up to a five-year contract in the estimated amount of \$1,647,635 (exclusive of HST) be approved as outlined on Schedule C.**

**THAT the proposal award for Consulting Services for the Housing and Non-Residential Needs Analysis Study to Watson & Associates Economists Ltd. in the total amount of \$159,995 (exclusive of HST) be approved as outlined on Schedule D.**

**THAT the contract extension to US Bank Canada for the administration of the Procurement Card Program for a five (5) term starting September 1, 2023 be approved as outlined in Schedule E.**

**THAT a contract increase for finalizing the MEV Scoped Characterization Report to WSP E&I Canada Limited (formerly Wood Canada Limited) in the amount of \$14,000 (exclusive of HST) be approved as outlined on Schedule F.**

**THAT a contract increase for finalizing the MEV Area Servicing Plan to WSP E&I Canada Limited (formerly Wood Canada Limited) in the amount of \$27,000 (exclusive of HST) be approved as outlined on Schedule F.**

**THAT a contract increase for Malone Given Parsons to provide strategic planning and growth management advice up to the upset**



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limit of \$50,000 (exclusive of HST) be approved as outlined in Schedule G.

THAT the Manager, Purchasing and Supply Chain Management be authorized to execute the contract(s), as outlined by the purchasing by-law, and the Mayor and the Town Clerk be authorized to sign any required paperwork.

## EXECUTIVE SUMMARY

This report is being submitted to obtain Council's authorization on the various items on the attached schedules. Requests are being made as per the guidelines outlined in the Purchasing By-law No. 061-2018 and the Budget Management Policy (Policy No.113).

## REPORT

### Background

Procurement of goods and services is governed by By-law No. 061-2018. Purchasing activity is undertaken in a manner that is intended to support the Town's mandate to provide effective, responsible government and efficiently deliver services to the residents of Milton.

### Discussion

Information pertaining to the recommended purchasing awards is included on the corresponding Schedules (A to G) attached. Awards include tendered values for the reconstruction of High Point Drive and the Pavement Line Marking Program, proposals awards for a Housing and Non-Residential Needs Analysis Study, as well as a variety of contract extensions or increases based on the reasons outlined in the attached schedules. Several of these awards (Pavement Line Marking and the Procurement Card Program) are being made in conjunction with the Town's partners through the Halton Cooperative Purchasing Group.

### Financial Impact

Financial impacts are outlined in detail on the attached Schedules A through G, and result in a net increase in funding to the capital program of \$56,638. It should be noted that a favourable variance relative to budget of \$427,493 was realized for the High Point Drive tender. It is recommended that the variance remain in the project at this time with consideration for potential restoration requirements and in order to minimize disturbances where appropriate.



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Respectfully submitted,

Glen Cowan  
Chief Financial Officer / Treasurer

For questions, please contact:	Deanne Peter, Supervisor, Financial Reporting	Phone: Ext. 2316
	Jennifer Ahern, Senior Contract Specialist	Ext. 2361

## Attachments

Schedule A – Summary of Changes in Capital Project Budgets and Funding  
Schedule B – Tender Award for High Point Drive Rehabilitation  
Schedule C – Tender Award for Pavement Line Marking  
Schedule D – Proposal Award for Housing and Non-Residential Needs Study  
Schedule E – Contract Extension for Purchasing Card  
Schedule F – Contract Increase for MEV Scoped Characterization and Area Servicing  
Schedule G – Contract Increase for Growth Management Study

Approved by CAO  
Andrew M. Siltala  
Chief Administrative Officer

## Recognition of Traditional Lands

The Town of Milton resides on the Treaty Lands and Territory of the Mississaugas of the Credit First Nation. We also recognize the traditional territory of the Huron-Wendat and Haudenosaunee people. The Town of Milton shares this land and the responsibility for the water, food and resources. We stand as allies with the First Nations as stewards of these lands.