

COUNCIL AUTHORITY FOR CONTRACT AWARDS TENDER AWARD

Project Award	Tender Award No. 23-023 – Pavement Line Marking Program Halton Cooperative Purchasing Group (HCPG) Joint Contract									
Recommendation	Staff are recommending the tender award for the Pavement Line Marking Program to Almon Equipment Limited for up to a five-year contract in the estimated amount of \$1,647,635 (exclusive of HST), being the lowest compliant bid received.									
Purpose of Report	As per Section 10.1 of Purchasing By-law No. 061-2018, Council approval is required for tender awards over \$1,000,000.									
Background information	<p>The Town of Milton issued Tender 23-023 for the Pavement Line Marking Program on behalf of the HCPG. The participating agencies include the Town of Milton and the Town of Halton Hills. The list of bid submissions below represents the combined total for both agencies for the first year of the contract, inclusive of HST.</p> <p>The first term of the contract will be on or about May 9, 2023 to March 31, 2024. All prices are firm for this term. An option exists to renew the contract for four (4) additional one-year terms. Approved future terms will start as of April 1st of the calendar year.</p> <p>The value for the Town of Milton’s portion of the contract, for the first term, is \$329,527 (exclusive of HST). The total estimated contract value for the five (5) terms is \$1,647,635 (exclusive of HST).</p>									
Date bid issued	February 24, 2023									
Advertisements	Bids&Tenders website and Town of Milton website									
Closing Date	March 17, 2023									
# of Plan takers	Five (5)									
List of bid submissions inclusive of HST	<table><tr><td>Almon Equipment.Ltd.</td><td>\$ 843,270.41</td></tr><tr><td>Guild Electric Limited</td><td>\$ 940,057.08</td></tr><tr><td>Upper Canada Road Services Inc.</td><td>\$1,298,851.52</td></tr><tr><td>Stoneline Ltd</td><td>\$1,983,963.60</td></tr></table>		Almon Equipment.Ltd.	\$ 843,270.41	Guild Electric Limited	\$ 940,057.08	Upper Canada Road Services Inc.	\$1,298,851.52	Stoneline Ltd	\$1,983,963.60
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Median bid value	The average bid received was \$1,266,535.65. The bid submitted by Almon Equipment Limited is 50% less than the average bid.									
Financial Planning Section: Budget Impact (Note 1)										
Account Number(s)	1800-0510-3740 1800-0896-3740	C40011222/23								
	Pavement Marking/Bike Lane	Pedestrian Crossover (PXO) Program								
Project Total Budget										
Contract Budget	\$328,987	\$15,000								

Schedule C

Funding Source	Operating	Project Variance Account
Actual (Net of HST Rebate)	\$335,327	
Variance	\$8,660 (F)	

Note 1: Financial impact includes any non-refundable portion of HST.

Note 2: Contract actuals are an estimate only. The resulting costs will be managed by Program Area staff and reviewed with Financial Planning with any variances being reported through the Variance process.