



The Corporation of the Town of Milton

Report To: Council

From: Glen Cowan, Chief Financial Officer / Treasurer

Date: May 8, 2023

Report No: CORS-028-23

Subject: Purchasing Various - May 8, 2023 (Revised via Addendum)

Recommendation: THAT Council approve the budget amendments and related funding sources as outlined on Schedule A;

THAT the tender award for the Road Rehabilitation of High Point Drive (Regional Road 25 to Parkhill Drive) to Pacific Paving Limited in the total amount of \$2,176,820 (exclusive of HST) be approved as outlined on Schedule B.

THAT the tender award for the Pavement Line Marking Program to Almon Equipment Limited for up to a five-year contract in the estimated amount of \$1,647,635 (exclusive of HST) be approved as outlined on Schedule C.

THAT the proposal award for Consulting Services for the Housing and Non-Residential Needs Analysis Study to Watson & Associates Economists Ltd. in the total amount of \$159,995 (exclusive of HST) be approved as outlined on Schedule D.

THAT the contract extension to US Bank Canada for the administration of the Procurement Card Program for a five (5) term starting September 1, 2023 be approved as outlined in Schedule E.

THAT a contract increase for finalizing the MEV Scoped Characterization Report to WSP E&I Canada Limited (formerly Wood Canada Limited) in the amount of \$14,000 (exclusive of HST) be approved as outlined on Schedule F.

THAT a contract increase for finalizing the MEV Area Servicing Plan to WSP E&I Canada Limited (formerly Wood Canada Limited) in the amount of \$27,000 (exclusive of HST) be approved as outlined on Schedule F.

THAT a contract increase for Malone Given Parsons to provide strategic planning and growth management advice up to the upset



The Corporation of the Town of Milton

Report #:
CORS-028-23
Page 2 of 5

limit of \$50,000 (exclusive of HST) be approved as outlined in Schedule G.

THAT the tender award for the 2022 Storm Sewer Rehabilitation to Capital Sewer Services Inc. in the base bid amount of \$427,194 (exclusive of HST) be approved as outlined in Schedule H.

THAT the award for the provisional item (Part C) for an open-cut sewer replacement in the total amount of \$311,973 (exclusive of HST) to Capital Sewer Services be approved as outlined in Schedule H.

THAT delegated authority to award the tender for the 2023 Bridge and Culvert Rehabilitation Program in the estimated amount of \$627,700 (exclusive of HST) be approved as outlined on Schedule I.

THAT the scope of the 2023 Bridge and Culvert Rehabilitation Program be expanded to include the replacement of two pedestrian bridges at David Thompson Park as outlined on Schedule I.

THAT delegated authority be provided for any further budget adjustments that may be required, upon contract tender close, to facilitate the timely replacement of the two pedestrian bridges at Dave Thompson Park as outlined on Schedule I.

THAT the contract increase for Canadian Pacific Railway for the at-grade crossing of Bronte Street in the total amount of \$277,474 (exclusive of HST) be approved as outlined on Schedule J.

THAT the Manager, Purchasing and Supply Chain Management be authorized to execute the contract(s), as outlined by the purchasing by-law, and the Mayor and the Town Clerk be authorized to sign any required paperwork.

EXECUTIVE SUMMARY

This report is being submitted to obtain Council's authorization on the various items on the attached schedules. Requests are being made as per the guidelines outlined in the Purchasing By-law No. 061-2018 and the Budget Management Policy (Policy No.113).

EXECUTIVE SUMMARY

Items added to the report via the addendum process have been presented in bold text. These additional recommendations have been made on the basis of new information that was received since the posting of the original agenda.

REPORT

Background

Procurement of goods and services is governed by By-law No. 061-2018. Purchasing activity is undertaken in a manner that is intended to support the Town's mandate to provide effective, responsible government and efficiently deliver services to the residents of Milton.

Discussion

Information pertaining to the recommended purchasing awards is included on the corresponding Schedules (A to J) attached. Awards include tendered values for the reconstruction of High Point Drive and the Pavement Line Marking Program, proposals awards for a Housing and Non-Residential Needs Analysis Study, as well as a variety of contract extensions or increases based on the reasons outlined in the attached schedules. Several of these awards (Pavement Line Marking and the Procurement Card Program) are being made in conjunction with the Town's partners through the Halton Cooperative Purchasing Group.

Through the addendum process, the following items were added to this report:

- The tender award for the storm sewer rehabilitation project, including the provisional work identified. Due to the additional scope identified through the CCTV inspection process as well as higher unit rates, a total budget increase of \$349,271 is required to complete the recommended work.
- Delegated authority to award the 2023 Bridge and Culvert Rehabilitation program, inclusive of the two pedestrian bridges at David Thompson Park. These pedestrian bridges have been closed pending replacement, and the addition of the work to the 2023 program (net budget increase equals of \$275,000) will allow for a more timely completion of the works.
- A contract increase of \$277,474 for Canadian Pacific (CP) Railway to complete the at-grade crossing rehabilitation on Bronte Street due to an updated cost estimate received from CP.



The Corporation of the Town of Milton

Report #:
CORS-028-23
Page 4 of 5

Financial Impact

Financial impacts are outlined in detail on the attached Schedules A through J, and result in a net increase in funding to the capital program of **\$843,257**. It should be noted that a favourable variance relative to budget of \$427,493 was realized for the High Point Drive tender. It is recommended that the variance remain in the project at this time with consideration for potential restoration requirements and in order to minimize disturbances where appropriate.

Respectfully submitted,

Glen Cowan
Chief Financial Officer / Treasurer

For questions, please contact:	Deanne Peter, Supervisor, Financial Reporting	Phone: Ext. 2316
	Jennifer Ahern, Senior Contract Specialist	Ext. 2361

Attachments

Schedule A – Summary of Changes in Capital Project Budgets and Funding
Schedule B – Tender Award for High Point Drive Rehabilitation
Schedule C – Tender Award for Pavement Line Marking
Schedule D – Proposal Award for Housing and Non-Residential Needs Study
Schedule E – Contract Extension for Purchasing Card
Schedule F – Contract Increase for MEV Scoped Characterization and Area Servicing
Schedule G – Contract Increase for Growth Management Study
Schedule H – Tender Award for 2023 Storm Sewer Rehabilitation
Schedule I – 2023 Bridge and Culvert Rehabilitation program
Schedule J – Contract Increase for crossing on Bronte Street

Approved by CAO
Andrew M. Siltala
Chief Administrative Officer



The Corporation of the Town of Milton

Report #:
CORS-028-23
Page 5 of 5

Recognition of Traditional Lands

The Town of Milton resides on the Treaty Lands and Territory of the Mississaugas of the Credit First Nation. We also recognize the traditional territory of the Huron-Wendat and Haudenosaunee people. The Town of Milton shares this land and the responsibility for the water, food and resources. We stand as allies with the First Nations as stewards of these lands.