

**COUNCIL AUTHORITY FOR CONTRACT AWARDS  
CONTRACT INCREASE**

|                               |  |
|-------------------------------|--|
| <b>Project Award</b>          | Contract Increase for Milton Education Village (MEV) Scoped Characterization Report and Area Servicing Plan (ASP) Update   |
| <b>Recommendation</b>         | <p>Staff is recommending a contract increase for finalizing the MEV Scoped Characterization Report to WSP E&amp;I Canada Limited (formerly Wood Canada Limited) in the total amount of \$14,000 (exclusive of HST).</p> <p>Staff also is recommending a contract increase for finalizing the MEV Area Servicing Plan to WSP E&amp;I Canada Limited (formerly Wood Canada Limited) in the total amount of \$27,000 (exclusive of HST).</p>  |
| <b>Purpose of Report</b>      | As per Section 10.1 of Purchasing By-law No. 061-2018, Council approval is required.   |
| <b>Background information</b> | <p>The current contract for consulting services for the environmental and stormwater support work was originally awarded through PD-030-17 in the amount of \$109,985 (exclusive of HST). A change order in the amount of \$17,500 (exclusive of HST) for the additional work required to revise and complete the MEV Scoped Characterization Report to address comments from Halton Region was approved on CORS-040-22. The total contract amount is \$127,485(exclusive of HST).</p> <p>The contract increase in the amount of \$14,000 (exclusive of HST) is for the additional work required to finalize the MEV Scoped Characterization Report.</p> <p>The new contract total will be \$141,485 (excluding HST).</p> <p>The contract for consulting service for undertaking the overall Area Servicing Plan (water/sewer) for the MEV Secondary Plan was awarded through CORS-007-22 in the amount of \$34,740 (exclusive of HST). There is no change order issued to-date.</p> <p>The contract increase in an amount up to \$33,000 for finalizing the Area Servicing Plan is being requested at this time. This increase will provide for the additional work required to revise the MEV ASP report to address comments from Halton Region. The new contract total will be \$ 67,740.</p> <p>The hourly rates have been assessed relative to the existing rates charged under this contract. Staff have reviewed and validated the work identified and related time requirements.</p> |

**Financial Planning Section: Budget Impact** (Note 1)

**Account Number(s)**

C90017012

**Schedule F**

|   |  |
|---|--|
| <b>Account Description</b>                | MEV Secondary Planning/Site Specific Zoning  |
| <b>Project Total Budget</b>               | \$1,406,797                                  |
| <b>Contract Budget</b>                    | \$0  |
| <b>Actual</b> (Net of HST Rebate)         | \$47,827                                     |
| <b>Variance</b>                           | \$47,827 (U)                                 |
| <b>Funding Source</b>                     | Development Charges/Project Variance Account |
| <b>Additional Budget Request</b> (Note 2) | \$6,000                                      |
| <b>Funding Source</b>                     | Development Charges/Project Variance Account |

Note 1: Financial impact includes any non-refundable portion of HST.

Note 2: Staff is requesting additional budget of \$6,000 for project management recovery.