

2024 User Fee Bylaw Update
Appendix B – Summary of Proposed Changes (excluding MPI) to User Fee Bylaw 058-2023

Schedule	Fee(s)	Recommendation
Recreation (Table A-1 of Schedule 'A')	Aquatic Leadership Programs	Reductions in fees ranging from 24% to 46% are being proposed for certain Aquatic Leadership Programs which would be applicable to Town of Milton residents only. These include programs resulting in certifications for Bronze Medallion, Bronze Cross, Lifesaving/Swim Instructor and National Lifeguard. The rationale for these reductions is part of an Aquatic Staffing Initiative to encourage more interest from residents to become Lifeguards and Swim Instructors. The reduction in revenue from leadership programs is expected to be offset by an increase in staff resources allowing for additional Learn to Swim spaces to be offered each session.
	Older Adult	Drop-in A (Not Instructed) fees as well as General Interest D and E fee have been increased by 11% to better align with other comparable fees.
	Cycling Track Programs	A housekeeping amendment is being made to remove from the By-law all registered programs, drop in fees, specialty training, memberships and equipment rentals associated with track cycling to reflect the fact that, several years ago, the Town transferred the responsibility for the delivery of these programs to the National Cycling Institute of Milton.
	Personal Training: Semi-Private	To align with demand, fees have been increased to allow for up to 3 people per semi-private personal training session, instead of the previous allowance of 2 people.
	Active Living Passes	It is recommend the Adult:10 Visit Pass, Youth/Older Adult:10 Visit Pass and Student Summer Pass, be discontinued based on low uptake and to align with pass structures across all Town offerings, and the 30-Day and Annual Pass be combined to include Youth, Student and Older Adult for consistency.
	Holiday Coupon Book	Fee has been adjusted by \$1 per book to align with the associated drop-in rates and provide the program with better cost recovery.
	Various	Various fees are recommended to remain fixed due primarily to market factors. They include Personal Training - Private Sessions, Seniors' Activity Centre Memberships, Older Adult drop in single visit passes and miscellaneous fees such as Replacement Cards at the Walking Track, Late pickup, and Wristband Replacements.
Facilities and Parks (Table B-1 of Schedule 'B')	Holcim Gallery-per week (3 week block booking required)	Recommended that fee increases occur September 1 rather than January 1 going forward to better align with operational requirements and other similar fees.
	Dance Competition	Eliminated 14 hour maximum on Dance Competitions.
	Box Office Charges	Staff recommend a ticket price increase of \$0.25 to \$4.25 effective September 1 2024.
	Piano - per use (including tuning)	An increase in the piano use fee from \$210 to \$270 is recommended to recover the full cost of piano tuning.

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Facilities and Parks (Table B-1 of Schedule 'B')	Merchandise Table & Other Fees at FirstOntario Art Centre	Recommended that fee increases occur September 1 rather than January 1 going forward to better align with operational requirements and other similar fees.
	Labour Charges	Recommended that fee increases occur September 1 rather than January 1 going forward to better align with operational requirements and other similar fees.
	Head Technician	Staff recommend a new fee be added effective September 2023 to recover the cost of a head technician when required for rentals.
	Park Rental Fees	The cost of park rental services has increased which is reflective of increased staffing costs associated with facilitating, operating and maintaining rentals to ensure customer satisfaction. A 10% increase in park rental fees is being recommended to recover a portion of the increased costs.
	Various	Various fees are recommended to remain fixed due primarily to market factors. They include ticketing set up fees, video recording, projectors, fitness instructors required for events, along with Art Exhibition Administration charges and deposits associated with Park rentals.
Advertising (Table C-1 of Schedule C)	Publication Advertising Fees	To encourage advertisement, staff are recommending publication advertising fees remain fixed. These include Community Services Guide, Milton Seniors' Activity Centre Activity Guide, FirstOntario Arts Centre Milton Season Program, Ticket and Poster Advertising Fees.
Licensing Services/ Enforcement (Table E-1 of Schedule E)	Taxicab and Rideshare Fees	Monthly fees, i.e a pro-rated annual fee, will no longer be available for taxi, limo or ride share licenses. These licenses will be subject to an annual fee only.
	Taxi Driver Test and Taxi Driver Study and Application Package	As approved through staff report CORS-033-23, these fees are being discontinued effective August 1.
	Taxi/Limo/Transportation Network Company Broker License / Renewal	As approved through staff report CORS-033-23, the broker license fee will now be applicable to transportation network companies in addition to taxi and limo companies.
	Taxi/Limo Driver and Owner License/Renewal	Fees have been reduced as result of the elimination of staff safety inspections. The Town will rely on vehicle safety information from the Ministry of Transportation, as approved through staff report CORS-033-23.
	Transportation Network Company (TNC) License/Renewal	As approved through staff report CORS-033-23, a new license fee has been added effective August 1, 2023 which is intended to recover time for staff involved in auditing TNC driver information to ensure compliance with the Vehicle for Hire By-law.
	Wildlife Services	A new fee is being recommended to recover the cost of responding to requests for wildlife service on private property, as further discussed in staff report CORS-040-23.

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Licensing Services/ Enforcement (Table E-1 of Schedule E)	Online Parking Ticket Payment Service Charge	This surcharge is set by the parking ticket online payment company. The fee was increased to \$2.20 effective May 1, 2023.
	Various	Various other fees have been adjusted at a rate slightly above or below MPI to facilitate rounding of fees for purposes of advertising and ease of payment.
MEV Innovation Centre (Schedule G)	Various	Various fees are recommended to remain at existing levels in order to maintain the fees at a competitive rate relative to comparable Innovation centres.
Corporate Services (Table H-1 of Schedule H)	Tax Overdue Notice Issuance	House keeping adjustment to reference that the fee is applicable to balances equal to or greater than \$100 in line with current practice.
	Various	Many of the fees have remained fixed and any fees that are increasing above MPI are due to rounding to nearest dollar.
Fire Services (Table I-1 of Schedule I)	Smoke Alarm	The Smoke Alarm fee was removed and replaced by a combined Smoke/Carbon Monoxide Alarm to align with current practice.
Engineering Services (Table J-1 of Schedule J)	Banner Program: Reimbursement of banner installation costs	The fee has been discontinued as this service is no longer provided by the Town contractor.
	Encroachment Agreement - Processing and Rental Fees	Proceeding with second year of a three year phase-in approved through CORS-058-22 to bring the encroachment agreement fees closer to full cost recovery.
	Locate Services for Underground Infrastructure	Staff are recommending a new fee, effective July 18, 2023 to recover costs related to the Town locating services for underground infrastructure such as stormwater and streetlights within unassumed subdivisions.
	Various	Various other fees have been adjusted at a rate slightly above or below MPI to facilitate rounding of fees for purposes of advertising and ease of payment.

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Planning Services By-law (Table K-1 of Schedule K)	Minor Variance Type 2	Proceeding with second year of a three year phase-in approved through CORS-058-22 to bring the minor variance type 2 fee closer to full cost recovery.
	Site Plan Agreement and Application Fees (Character Area)	These fees have been discontinued in alignment with Bill 23: More Homes Built Faster Act, whereby residential developments with 10 or fewer dwelling units are exempt from site plan control.
Development (Table L-1 of Schedule L)	Per Unit Processing Fee	A reduction to the per unit processing fee from \$553 to \$486 is recommended based on the most current forecasting of expected building unit applications relative to the cost of the non-planning staff time in administering those applications and projections of the Per Unit Processing Reserve Fund balance over the next ten years.
	Winter Maintenance - Sidewalk/Multi-Use Path	To reflect current practice, a housekeeping amendment is being made to reference multi-use paths as well as sidewalks in relation to the fees charged to recover winter maintenance activities undertaken by the Town on behalf of developers.
Transit (Schedule M)	Post Secondary Pass	To support the launch of post-secondary programming for Conestoga students in 2024, staff are recommending the introduction of a four (4) month Semester Pass. The 2024 price of a Semester Pass is \$273.00, which is 75% of the cost of four Adult monthly passes.
	Transit Fares	A 7% increase in all cash and concession fares is being recommended effective January 1, 2023 to be applied to conventional, specialized and OnDemand services. Milton Transit charter rates will also be increasing by 7% to \$155.00 per hour, per bus.