



The Corporation of the Town of Milton

Report To: Council

From: Glen Cowan, Chief Financial Officer / Treasurer

Date: July 17, 2023

Report No: CORS-041-23

Subject: Purchasing Various - July 17, 2023

Recommendation: **THAT Council approve the budget amendments and related funding sources as outlined on Schedule A;**

THAT the contract increase to Gazzola Paving for the 2023 Asphalt Overlay Program (Main Street from Thompson Road to Drew Centre) in the total amount of \$752,944.67 (exclusive of HST) be approved as outlined on Schedule B.

THAT the contract increase to WSP E&I Canada Limited (formerly Wood Environment & Infrastructure Solutions) for the Design of the Stormwater Management (SWM) Pond Rehabilitation Project in the amount of \$29,998 (exclusive of HST) be approved as outlined on Schedule C.

THAT the contract increase to TMC Fencing Ltd. for Guard Rail Repairs in the total amount of \$150,000 (exclusive of HST) be approved as outlined on Schedule D.

THAT the contract increase to CIMA Canada Inc. for detailed design for the Jasper Street Reconstruction in the total amount of \$15,000 (exclusive of HST) be approved as outlined on Schedule E.

THAT a budget amendment to increase the capital budget C33014919 (Jasper Street Reconstruction) by \$30,000 to address drainage and associated property access be approved as outlined on Schedule E.

THAT the contract increase to WSP E&I Canada Limited (formerly Wood Environment & Infrastructure Solutions) for the Detailed Road Design of Appleby Line in the total amount of \$25,640 (exclusive of HST) be approved as outlined on Schedule F.

THAT the award made under delegated authority for the tender of the 2023 Bridge and Culvert Rehabilitation Program to Jarlian



The Corporation of the Town of Milton

Report #:
CORS-041-23
Page 2 of 4

Construction Inc. in the amount of \$544,150 (exclusive of HST) be received for information as outlined on Schedule G.

THAT the emergency contract increase for additional work required for the Citizen Engagement Survey to Forum Research Inc. in the total amount of \$9,525 (exclusive of HST) be received for information as outlined on Schedule H.

THAT the contract increase for the emergency consulting services work required to address deck cracking peer review work on the 16 Mile Creek Bridge Crossing to WSP E&I Canada Limited (formerly Wood Environment & Infrastructure Solutions) in the total amount of \$32,671.50 (exclusive of HST) be received for information as outlined on Schedule I.

THAT the emergency contract award for environmental clean up to Accuworx Inc. in the total amount of \$138,203.58 (exclusive of HST) be received for information as outlined on Schedule J.

THAT the emergency award for environmental consulting services work required to facilitate soil and water samples, and response to the Ministry of Environment, Conservation and Parks (MECP) to WSP E&I in the total amount of \$20,000 (exclusive of HST) be received for information as outlined on Schedule J.

THAT the delegated authority to renew the contract to Ducon Utilities Ltd. for the Traffic Signal and Streetlight Maintenance for the fifth and final year (August 1, 2023 to July 31, 2024) in the total estimated amount of \$939,393 (exclusive of HST) be approved as outlined on Schedule K.

THAT the Manager, Purchasing and Supply Chain Management be authorized to execute the contract(s), as outlined by the purchasing by-law, and the Mayor and the Town Clerk be authorized to sign any required paperwork.

EXECUTIVE SUMMARY

This report is being submitted to obtain Council's authorization on the various items on the attached schedules. Requests are being made as per the guidelines outlined in the Purchasing By-law No. 061-2018 and the Budget Management Policy (Policy No.113).



REPORT

Background

Procurement of goods and services is governed by By-law No. 061-2018. Purchasing activity is undertaken in a manner that is intended to support the Town's mandate to provide effective, responsible government and efficiently deliver services to the residents of Milton.

Discussion

Information pertaining to the recommended purchasing awards is included on the corresponding Schedules (A to K) attached. Awards include contract increases that are required in relation to on-going project needs, as well as reporting back to Council on several emergency awards that were required in order to respond to unforeseen events and program needs. Delegated authority has been requested to renew the fifth and final year of the Traffic Signal and Streetlight Maintenance contract. At the time of preparing this report, staff and the vendor (Ducon Utilities) are working through establishing the terms and unit rates for the fifth year, and the delegation of authority will allow for execution of the renewal for the anticipated effective date.

Financial Impact

Financial impacts are outlined in detail on the attached Schedules A through K, and result in a net increase in funding to the capital program of \$151,432, with funding primarily from the Project Variance Account.

Respectfully submitted,

Glen Cowan
Chief Financial Officer / Treasurer

For questions, please contact:

Sharon Telfer, Manager, Purchasing and Supply Chain Management	Phone: Ext. 2138
Shirley Xie, Supervisor, Financial Reporting	Ext. 2472



Attachments

- Schedule A – Summary of Changes in Capital Project Budgets and Funding
- Schedule B – Contract Increase for 2023 Asphalt Overlay Program
- Schedule C – Contract Increase for the Stormwater Management Pond Rehabilitation
- Schedule D – Contract Increase for Guard Rail Repairs
- Schedule E – Contract Increase for Jasper Street Reconstruction
- Schedule F – Contract Increase for Appleby Line
- Schedule G – Contract Award for the 2023 Bridge and Culvert Rehabilitation Program
- Schedule H – Emergency Award for the Citizen Engagement Survey
- Schedule I – Emergency Award for 16 Mile Creek Bridge Crossing
- Schedule J – Emergency Award for Highpoint Pond
- Schedule K – Renewal of the Traffic Signal and Streetlight Maintenance Contract

Approved by CAO
Andrew M. Siltala
Chief Administrative Officer

Recognition of Traditional Lands

The Town of Milton resides on the Treaty Lands and Territory of the Mississaugas of the Credit First Nation. We also recognize the traditional territory of the Huron-Wendat and Haudenosaunee people. The Town of Milton shares this land and the responsibility for the water, food and resources. We stand as allies with the First Nations as stewards of these lands.