

**COUNCIL AUTHORITY FOR CONTRACT AWARDS  
CONTRACT INCREASE**

<b>Project Award</b>	Contract Increase for Guard Rail Repairs for Town and Regional Roads
<b>Recommendation</b>	<b>Staff is recommending approval to proceed with a contract increase for Guard Rail Repairs in the total amount of \$150,000 (exclusive of HST).</b>
<b>Purpose of Report</b>	As per Section 10.1 of Purchasing By-law No. 061-2018, Council approval is required.

<b>Background information</b>	<p>The original award resulted from a competitive HCPG Request for Tender No. HCPG-404-20 for Guard Rail Repairs issued by the City of Burlington in 2020 on behalf of the Halton Cooperative Purchasing Group (HCPG) and was awarded to TMC Fencing Ltd. for a possible four (4) year term, which was comprised of the original one (1) year award for the period December 1, 2020 to November 30, 2021, and had an option for three (3) additional one-year renewal periods. The contract was assigned from the City of Burlington to the Town of Halton Hills in 2021.</p> <p>The Town of Milton was in a contract with a different (existing) vendor for the first term of the contract starting December 1, 2020 to November 30, 2021.</p> <p>The second term of the contract with TMC was utilized in the total estimated amount of \$24,492 (exclusive of HST). A change order was approved in the amount of \$100,318 (exclusive of HST). The total estimated amount for the second term is \$124,810 (exclusive of HST).</p> <p>The third term of the contract was renewed in the total estimated amount of \$28,828 (exclusive of HST) and was approved through PDA-096-22.</p> <p>The annual amounts (exclusive of HST) incurred to date through the contract are:</p>															
	<table border="1"> <thead> <tr> <th>Period Start</th> <th>Period End</th> <th>Blanket Amount</th> <th>Actual Cost</th> </tr> </thead> <tbody> <tr> <td>December 1, 2020</td> <td>November 30, 2021</td> <td>\$0</td> <td>\$0</td> </tr> <tr> <td>December 1, 2021</td> <td>November 30, 2022</td> <td>\$124,810</td> <td>\$85,964</td> </tr> <tr> <td>December 1, 2022</td> <td>November 30, 2023</td> <td>\$28,828</td> <td>\$61,428*</td> </tr> </tbody> </table> <p>*Actual spend from December 1, 2022 to May 31, 2023.</p> <p>A contract increase for the third term is being requested in the amount of \$150,000 (exclusive of HST). This increase is required for additional work to repair guard rails for Town and Regional</p>	Period Start	Period End	Blanket Amount	Actual Cost	December 1, 2020	November 30, 2021	\$0	\$0	December 1, 2021	November 30, 2022	\$124,810	\$85,964	December 1, 2022	November 30, 2023	\$28,828
Period Start	Period End	Blanket Amount	Actual Cost													
December 1, 2020	November 30, 2021	\$0	\$0													
December 1, 2021	November 30, 2022	\$124,810	\$85,964													
December 1, 2022	November 30, 2023	\$28,828	\$61,428*													

**CORS-041-23 - Schedule D**

	roads due to unpredictable accidents. The contract total actual for the first 2 ½ year term is in the amount of \$147,392 (exclusive of HST). The estimated four (4) year total actual of this contract is \$347,392 (exclusive of HST).
--	---

**Financial Planning Section: Budget Impact** (Note 1)

<b>Account Number(s)</b>	0500-0550-3740
<b>Account Description</b>	Guard Rail Repairs - Labour, Materials & Equipment
<b>Project Total Budget</b>	N/A
<b>Contract Budget</b>	\$50,000
<b>Estimated Actual</b> (Net of HST Rebate)	\$179,368
<b>Variance</b>	\$129,368 (U)
<b>Funding Source</b>	Operating budget

Note 1: Financial impact includes any non-refundable portion of HST.

Note 2: Contract actuals are an estimate and will vary based on volume of activity. A forecasted increase in an amount of \$68,000 has been reported through the May Operating Variance report (CORS-034-23) reflective of invoices received to date. The remaining costs will be managed by Program Area staff and reviewed with Financial Planning with any variances being reported through the future variance processes. Where the party involved in the accident can be determined, costs will be recovered through insurance processes. Any work done on guard rails on Regional Roads will be recovered from the Region of Halton.