

EMERGENCY PURCHASE AND BUDGET AMENDMENT

Project Award	Emergency Purchase and Budget Amendment for Main Street (Drew Centre to Thompson Road) – Detailed Design of Storm Sewer Repairs
Recommendation	Staff proceeded with establishing a new capital budget C33015122 - Main Street (Drew Centre to Thompson Road) in the amount of \$140,650, funded from the Project Variance Account, related to emergency repairs. Staff also awarded the design to WSP E&I Canada Ltd. For \$113,590 and the contract administration in an estimated amount of \$48,720 (pending 2023 budget approval). These items are being received for information.
Purpose of Report	<p>As per Section 11.1 of Purchasing By-law No. 061-2018, emergency expenditures shall be reported to Council for information.</p> <p>As per Budget Amendment Policy No. 113 Section 4.7.2 iii.b all new Capital Projects require the approval of Council unless the cost is a result of an emergency as defined in the Purchasing By-law.</p>
Background information	<p>A section of Main Street (Drew Centre to Thompson Road) was included as part of the 2022 Asphalt Overlay program (AOL). Prior to completion, a sink hole was identified on Main Street. Subsequent CCTV inspection of the storm sewers identified issues with some catch basin leads.</p> <p>The emergency work for items that posed an immediate risk to the public were addressed through the 2022 AOL program, but additional issues remained. A new capital project was required to be set up for the detailed design of the storm sewer repairs in advance of the construction planned for and included in the 2023 budget. The capital project included design fees, contingency and internal project management and was funded from the Project Variance Account.</p> <p>Staff proceeded with the establishment of the capital budget and subsequent design work using staff delegated authorities and approvals as documented on internal reports BA-011-22 and PDA-CRAN-22-051-21, and are now reporting back to Council for information purposes. The contract award was made to WSP E&I Canada Ltd. It included the design at an amount of \$113,590 (excluding HST) and contract administration at an estimated amount of \$48,720. The contract administration award was subject to approval of funding through the 2023 Budget, as well as confirmation of the award amount following finalization of the design.</p>

Financial Planning Section: Budget Impact

Account Number(s)	C33015122
Account Description	Main St (Drew Centre to Thompson Rd)
Project Budget Amendment (Note 1)	\$140,650
Funding Source	Project Variance Account

Note 1: The establishment of this new capital project and funding was previously addressed through BA-011-22 and PDA-CRAN-22-051-21 so is not reflected on Schedule A of this report.