



The Corporation of the Town of Milton

Report To: Council

From: Glen Cowan, Chief Financial Officer / Treasurer

Date: October 23, 2023

Report No: CORS-052-23

Subject: Purchasing Various - October 2023

Recommendation: **THAT the contract increase for consulting services for the Milton Sports Centre parking lot improvements to WSP E&I Canada Limited in the amount of \$26,932 (excl. HST) be approved as outlined on Schedule A.**

THAT the contract increase for contract administration for the 2018 Expanded Asphalt program to Hatch in the amount of \$10,932.10 (excl. HST) be approved as outlined on Schedule B.

THAT the contract increase for contract administration for Appleby Line to WSP E&I Canada Limited in the amount of \$22,160 (excl. HST) be approved as outlined on Schedule C.

THAT the single source award to S. Spera & Associates Ltd. for property negotiation services in the amount of \$28,000 (excl. HST) be approved as outlined in Schedule D.

THAT the Manager, Purchasing and Supply Chain Management be authorized to execute the contract(s), as outlined by the purchasing by-law, and the Mayor and the Town Clerk be authorized to sign any required paperwork.

EXECUTIVE SUMMARY

This report is being submitted to obtain Council's authorization on the various items on the attached schedules. Requests are being made as per the guidelines outlined in the Purchasing By-law No. 061-2018 and the Budget Management Policy (Policy No.113).



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Background

Procurement of goods and services is governed by By-law No. 061-2018. Purchasing activity is undertaken in a manner that is intended to support the Town's mandate to provide effective, responsible government and efficiently deliver services to the residents of Milton.

Discussion

Information pertaining to the recommended purchasing awards is included on the corresponding Schedules (A to D) attached. Awards include contract increases of existing contracts for Milton sports center parking lot improvements, the 2018 expanded asphalt project and Appleby Line from Derry Road to Rattlesnake Conservation Area project. Single source approval has been requested for Appleby Line Ph3 property negotiation services with S. Spera & Associates Ltd. As an incumbent vendor for property negotiation services in relation to other Town roadworks, the established rates are being held for the Appleby Line service requirements.

Financial Impact

For each of the proposed contract increases or awards, funding has been provided for within the existing approved capital projects. As such, no budget amendments are being proposed at this time as a result of the awards included herein.

Respectfully submitted,

Glen Cowan
Chief Financial Officer / Treasurer

For questions, please contact:	Sharon Telfer, Manager, Purchasing and Supply Chain Management	Phone: Ext. 2138
	Shirley Xie, Supervisor, Financial Reporting	Ext. 2472



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Attachments

- Schedule A – Contract Increase for Milton sports centre parking lot improvements
- Schedule B – Contract Increase for 2018 expanded asphalt contract
- Schedule C – Contract Increase for Appleby Line
- Schedule D – Single Source for property negotiation services

Approved by CAO
Andrew M. Siltala
Chief Administrative Officer

Recognition of Traditional Lands

The Town of Milton resides on the Treaty Lands and Territory of the Mississaugas of the Credit First Nation. We also recognize the traditional territory of the Huron-Wendat and Haudenosaunee people. The Town of Milton shares this land and the responsibility for the water, food and resources. We stand as allies with the First Nations as stewards of these lands.