

REPORT TO COUNCIL FOR INFORMATION - CONTRACT INCREASE

Project Award	Contract Increase to GM BluePlan Engineering Limited for Consulting Services for the Peru Road Bridge Removal and Cul-de-Sac implementation
Recommendation	That the contract increase for additional consulting services to GM BluePlan Limited in the amount of \$9,080 (excl. HST) be received for information.
Purpose of Report	Staff are reporting back to Council for a contract award that was executed under Section 4.2.1 of Purchasing By-law No. 061-2018.
Background information	<p>The contract for the Municipal Class Environmental Assessment of the Peru Road Bridge removal and cul-de-sac implementation was originally awarded through RFP 22-051-12 in the amount of \$118,435 (exclusive of HST). There has been one change order to-date in the amount of \$8,820 (exclusive of HST) for a scoped Environmental Impact Study. The total current contract award to GM Blue Plan is \$127,255 (exclusive of HST).</p> <p>As part of the Environmental Assessment, a Cultural Heritage report was prepared by the consultant to screen the potential adverse impacts at 52 Peru Road. The Town will be purchasing lands from 52 Peru Road in order to construct the southerly cul-de-sac. The report identified that there are direct adverse impacts at 52 Peru Road. As a result, this change order in the amount of \$9,080 (exclusive of HST) is for GM BluePlan to prepare an additional detailed cultural report that is required to be completed, which not originally anticipated.</p> <p>Staff processed PDA-074-23 utilizing Section 4.2.1 of the Purchasing By-law to award the contract increase. This allowed for timely continuation of the Cultural Heritage Review. The new contract total is \$136,335 (excl. HST).</p>
Financial Planning Section: Budget Impact (includes non-refundable HST)	
Account Number(s)	C34009122-A0611-7240
Account Description	Peru Road (Bridge Removal and Cul-de-Sac)
Project Total Budget	\$692,933
Contract Budget	\$20,505
Actual	\$9,240
Variance	\$11,266 (F)
Funding Source	Development Charges and Project Variance Account

Note 1: As per Section 4.2.1 of the Purchasing By-law:

Despite any other provisions of this By-law, during any period that regular Council meetings are suspended either during the summer period or for any other reason, or during the period that the acts of Council are restricted under Section 275 of the Municipal Act, the CAO shall

be authorized to Award any Contract through a PDA Report so long as the value of the Contract can be accommodated within the approved budget for that project.

Note 2: Staff are requesting the favourable variance remain in the project pending completion of the Environment Assessment, the property acquisition process and until all environmental permits are in place in order to accommodate any scope or resourcing changes that could impact overall project timelines or deliverables.