

COUNCIL AUTHORITY FOR CONTRACT AWARDS PROPOSAL AWARD

Project Award	Proposal Award No. 23-051-15 – Environmental Assessment for the Construction of Main Street East, Fifth Line to Trafalgar Road
Recommendation	Staff are recommending the award of the proposal for Consulting Services for the Environmental Assessment for the Construction of Main Street East, Fifth Line to Trafalgar Road be awarded to CIMA Canada Inc. in the total amount of \$792,800 (exclusive of HST).
Purpose of Report	As per Section 10.1 of Purchasing By-law No. 061-2018, Council approval is required.
Background information	<p>Through CORS-063-21 Council approved the award of CIMA Canada Inc. on the Professional Consulting Services Roster as per the terms of RFP 21-051. The hourly rates were established through the RFP process and the hours identified and the proposed staffing have been reviewed and validated by Purchasing and Development Services staff.</p> <p>This contract award is for Consulting Services for the Environmental Assessment for the Construction of Main Street East, Fifth Line to Trafalgar Road.</p> <p>A request for proposal was issued to the approved list of consulting firms on the professional consulting services roster for the Civil Engineering discipline. Two (2) submissions were received and evaluated against the evaluation criteria outlined in the RFP resulting in CIMA Canada Inc. being the highest scoring proponent.</p> <p><u>Award for Environmental Assessment</u></p> <p>Upon completion of the Environmental Assessment, a separate request for proposal will be issued to the consulting Services roster (as per RFP 21-051) for the Detailed Design and Contract Administration, Material testing and Inspection.</p> <p>The design and construction for Main Street will be completed in 2 segments</p> <p>Segment 1, Fifth Line to Sixth Line</p> <ul style="list-style-type: none"> - Design anticipated in 2024 - Construction anticipated in 2026 <p>Segment 2, Sixth Line to Trafalgar Road</p> <ul style="list-style-type: none"> - Design anticipated in 2029 - Construction anticipated in 2031

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	<p>Staff will bring recommendations for council approval for each of the above mentioned segments.</p> <p>The EA segment for Main Street (6th Line to Trafalgar) was brought forward to be included in this assignment as it is imperative to have continuity with the overall alignment of Main Street and to capture environment needs within this corridor in one project.</p>
Purchasing Section: Bid Award Information	
Date bid issued	July 14, 0223
Advertisements	Town of Milton Website
Closing Date	August 29, 2023
# of Plan takers	Three (3)
Proposal Submissions received	<p>Proposals were received from the following companies:</p> <ul style="list-style-type: none"> • WSP Canada Inc. • CIMA Canada Inc.
Evaluation Criteria	<p>The proposals were evaluated based on the following criteria and weighting:</p> <ol style="list-style-type: none"> 1. Schedule - 25 points 2. Project Management – 25 points 3. Identification of project risks, approach to project – 10 points 4. Fee proposal – 40 points <p>Proposals were evaluated by Development Services Staff. Based on the weighted final scoring for each proponent, the recommendation is that CIMA Canada Inc. be awarded this proposal as the highest scoring proponent.</p>
Financial Planning Section: Budget Impact (Note 1)	
Bid Award:	
Account Number(s)	C34005423-A0611-7240 (Note 2)
Account Description	Main Street (Fifth line to Sixth Line)
Project Total Budget	\$ 591,282
Contract Budget	\$395,337
Actual (Net of HST Rebate)	\$806,753
Variance	\$411,416(U)
Funding Source	Development Charges

Note 1: Financial impact includes any non-refundable portion of HST.

Note2: The 2023 project will be used to track the Environmental Assessment cost for Main St E (Fifth Line to Sixth Line) and Main St E (Sixth Line to Trafalgar Road). The unfavourable variance shown above is in large part due to the acceleration of the

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funding required for the second component of the works. The design and construction for the 2 road segments will be monitored in two separate projects.