

COUNCIL AUTHORITY FOR CONTRACT AWARDS CONTRACT INCREASE

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| Project Award | Contract Increase to Canadian National (CN) for the Engineering Review of the Design of the Boyne Active Transportation Link. |
| Recommendation | Staff is recommending the approval to proceed with a contract increase to Canadian National (CN) in the upset amount of \$60,000 (exclusive of HST) for the engineering review of the Design of the Boyne Active Transportation Link |
| Purpose of Report | As per Section 10.1 of Purchasing By-law No. 061-2018, Council approval is required. |
| Background information | <p>Staff issued purchase order 20-00280, in the amount of \$10,000 (exclusive of HST), to CN to conduct the review of the environmental assessment for the design of the Boyne Active Transportation Link up to 30% completion.</p> <p>CN has been reviewing and providing support on the engineering design of the Boyne Active Transportation Link throughout the design process. This includes reviewing and commenting on the design throughout the design phase, to ensure all CN requirements are met and adhered to with the crossing of their infrastructure.</p> <p>A contract increase is required, as CN must review the design again at 60% completion, when the design reaches 90% completion and the final tender package details. Staff are currently discussing the costing for this work with CN and anticipate the balance of the work to be approximately \$60,000. Therefore, Staff are recommending a contract increase in the upset amount of \$60,000 as final costing is being confirmed. The new contract total will be \$70,000 (exclusive of HST).</p> |
| Financial Planning Section: Budget Impact (includes non-refundable HST) | |
| Account Number(s) | C38010819-A0614-7290 |
| Account Description | Boyne Active Transportation Link |
| Project Total Budget | \$ 276,606 |
| Contract Budget | \$ 0 |
| Actual (Net of HST Rebate) | \$ 61,056 |
| Variance | \$ 61,056 (U) |
| Funding Source | Development Charges |
| Additional Budget Requested | \$6,293 (Note 2) |
| Funding Source | Development Charges |

Note 1: Financial impact includes any non-refundable portion of HST.

Note 2: Separate from the tender award, additional budget is expected to be required with respect to project management.