

**COUNCIL AUTHORITY FOR CONTRACT AWARDS  
DELEGATED AUTHORITY**

<b>Project Award</b>	Reporting back to Council on the Delegated Authority for the single source contract award to Pinchin Ltd. for Asbestos Assessments of Town Facilities
<b>Purpose of Report</b>	Staff are reporting back on the delegated authority provided in CORS-056-23.
<b>Background information</b>	<p>On CORS-056-23, Council approved the delegated authority to Staff to proceed with the single source contract award to Pinchin Ltd. to undertake Asbestos Assessments of Town Facilities.</p> <p>The work is required to satisfy the new Public Sector Accounting Standards related to Asset Retirement Obligations. The need for a more detailed assessment of potential sources of asbestos at Town facilities (and related abatement costs) was identified and will supplement the data gathered as part of the Town's recent condition assessment update for facilities. The work will produce details that help the Town satisfy the PS 3280 requirements.</p> <p>Given the required timing of the work relative to the Town's year end and audit process, staff awarded a contract to Pinchin Ltd. to initiate the work on a timely basis. Pinchin Ltd. offers both expertise in hazardous materials such as asbestos, as well as familiarity with the accounting standard requirements of PSAB 3280. Pinchin Ltd. has also recently completed a similar assessment for Halton Region.</p> <p>Following the approval of delegated authority by Council, Pinchin Ltd. submitted a proposal for the facilities identified as requiring a full assessment. Staff reviewed the proposal and were satisfied with the work plan and cost received.</p> <p>Staff processed PDA-110-23, and awarded a contract to Pinchin Ltd. to complete the Asbestos Assessments of Town Facilities in the total amount of \$28,705 (exclusive of HST).</p>

**Financial Planning Section: Budget Impact** (includes non-refundable HST)

<b>Account Number(s)</b>	C20112023-N0250-7290
<b>Account Description</b>	PSAB Legislative Changes
<b>Project Total Budget</b>	\$30,900
<b>Contract Budget</b>	\$15,000
<b>Actual</b> (Net of HST)	\$29,210
<b>Variance</b>	\$14,210 (U) (Note 2) Project Variance Account

**Funding Source**

Note 1: Financial impact includes any non-refundable portion of HST

Note 2: A required budget increase in an amount of \$14,210 was addressed through PDA-110-23 and therefore not included as part of Schedule A to this purchasing various report.