

| COUNCIL AUTHORITY FOR CONTRACT AWARDS CONTRACT INCREASE | |
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| Project Award | Contract Increase for Consulting Services for the Milton Sports Centre Parking Lot Improvements |
| Recommendation | Staff are recommending approval to proceed with a contract increase for additional contract administration fees to WSP E&I Canada Limited (formerly Wood Environment & Infrastructure Solutions) in the total amount of \$26,932 (exclusive of HST). |
| Purpose of Report | As per Section 10.1 of Purchasing By-law No. 061-2018, Council approval is required. |
| Background information | <p>Through PDA-CRAN-22-051-06, Staff awarded the contract administration for improvements to the Milton Sports Centre Parking Lot to WSP E&I Canada Limited in the amount of \$73,758 (exclusive of HST). A subsequent change order in the amount \$32,357 (exclusive of HST) was issued through the March 27th Purchasing Various Report (CORS-016-23).</p> <p>During the construction phase of the project it was determined that a construction time extension was required by the contractor in order to complete the project. The requested additional consulting fees are reflective of the time extension necessary to bring the project to completion.</p> <p>Total additional contract administration fees in the amount of: \$26,932 (exclusive of HST).</p> <p>The requested amount was validated by staff to be in compliance with the Council approved award of WSP E&I Canada Limited (formerly Wood Environment & Infrastructure Solutions) on the Professional Consulting Services Roster as per the terms of RFP 21-051 (CORS-063-21). The hourly rates, as established through the Competitive Assignment Score Card evaluation RFP process, have been reviewed and validated as being of good value by Parks & Facilities staff (PDA-CRAN-22-051-06).</p> <p>The new contract total will be \$133,047 (exclusive of HST).</p> |
| Financial Planning Section: Budget Impact (Note 1) | |
| Account Number(s) | C58214820-A1634-7210 |
| Account Description | Milton Sports Centre Facility Improvements |
| Project Total Budget | \$ 1,153,766 |

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| Contract Budget | \$ 0 |
| Actual | \$ 26,932 |
| Variance (Note 2) | \$ 26,932 (U) |
| Funding Source | Reallocation of line items within the project |

Note 1: This project is eligible for input tax credits, therefore costs do not include HST.

Note 2: The unfavourable variance will be managed through the reallocation of other line items within the project.