

REPORT TO COUNCIL FOR INFORMATION - CONTRACT INCREASE

Project Award	Reporting back to Council on the Delegated Authority to award the contract increase to Almon Equipment Limited in the amount of \$65,019 (exclusive of HST) for additional services required for the 2023 Pavement Line Marking Program.
Purpose of Report	As per Section 7.2.2 of the Purchasing By-law, a report to Council for information is required when the delegated authority provided in that section is utilized.
Background information	<p>The contract awarded to Almon Equipment Limited for the 2023 Pavement Line Marking Program was for \$329,527 (exclusive of HST), approved through CORS-028-23. No change orders had been issued. The awarded amount was based on an estimated quantity of pavement line marking needs for 2023.</p> <p>Due to the nature of this contract, there are multiple business units that authorize work to proceed against the related purchase order. Staff proceeded with additional work required to accommodate the following unforeseen work:</p> <ul style="list-style-type: none"> • Traffic, to account for actual quantities painted compared to estimated quantities at the time of the original award, in the amount of \$5,529 • Traffic, for additional PXO line work (beyond original anticipated \$15,000), in the amount of \$38,197 • Infrastructure, for railway crossing line painting, in the amount of \$5,808 • Facility Operations, in order to complete line painting in facility parking lots, in the amount of \$9,500 • Operations, to complete the annual surface treatment program, in the amount of \$5,985 <p>The unit rates for all work match the unit rates obtained through the competitive tender process that facilitated the original award, issued by the Town earlier in 2023 on behalf of the Halton Co-operative Purchasing Group.</p> <p>Staff processed PDA-100-23 utilizing Section 7.2.2 of the Purchasing By-law to award the contract increase. This contract increase of \$65,019 (exclusive of HST) was to facilitate payment for work related to the work orders issued to the contractor, to complete the 2023 pavement line marking program needs. The new contract total is \$394,546 (exclusive of HST).</p>
Financial Planning Section: Budget Impact (Note 1)	
Account Number(s)	Various
Account Description	Line Painting
Project Total Budget	NA

Contract Budget	\$0
Actual (Net of HST Rebate)	\$66,163
Variance (Note 2)	\$66,163 (U)
Funding Source	Capital and Operating

Note 1: Financial impact includes any non-refundable portion of HST

Note 2: The variance was accommodated through reallocation of spending in the capital and operating programs and was managed within the overall department budget.