



# The Corporation of the Town of Milton

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Report To: Council

From: Glen Cowan, Chief Financial Officer / Treasurer

Date: June 3, 2024

Report No: ES-014-24

Subject: Purchasing Various - June 3, 2024

Recommendation: **THAT Council approve the budget amendments and related funding sources as outlined on Schedule A;**

**THAT the delegated authority to award the tender for Pavement Line Marking Program in the estimated annual amount of \$256,440 (excl. HST) be approved as outlined in Schedule B;**

**THAT the delegated authority to award up to four (4) one-year optional renewal terms for the Pavement Line Marking Program, for up to a total five year contract, in the total estimated amount of \$1,282,200 (excl. HST) be approved as outlined in Schedule B;**

**THAT the proposal for Consulting Services for the Stormwater Master Plan be awarded to Aquafor Beech Limited in the total amount of \$401,445 (excl. HST) as outlined in Schedule C;**

**THAT the single source award to the Halton Regional Police Service for the purchase of a Solacom Guardian Next Generation 911-capable Call Handling Solution along with related hardware, software and five years of support services in the total amount of \$550,181 (exclusive of HST) be approved as outlined on Schedule D;**

**THAT delegated authority be provided to the Town's Fire Chief to approve change orders (if required) up to an aggregate value of 20% of the value of the award to the Halton Regional Police Service, as outlined on Schedule D;**

**THAT the Manager, Purchasing and Supply Chain Management be authorized to execute the contract extension, as outlined by the purchasing by-law, and the Mayor and the Town Clerk be authorized to sign any required paperwork.**



## EXECUTIVE SUMMARY

This report is being submitted to obtain Council's authorization on the item in the attached schedule. Requests are being made as per the guidelines outlined in the Purchasing By-law No. 061-2018.

## REPORT

### Background

Procurement of goods and services is governed by By-law No. 061-2018. Purchasing activity is undertaken in a manner that is intended to support the Town's mandate to provide effective, responsible government and efficiently deliver services to the residents of Milton.

### Discussion

Information pertaining to the recommended purchasing awards is included on the corresponding Schedules (A to D) attached.

Included within this report is a request for delegated authority to award the pavement line marking tender in the estimated annual amount of \$256,440. Following the issuance of addenda during the tender process, the tender is now anticipated to close on June 10, 2024. In order to meet the project schedule, it is recommended to award the tender as soon as possible following the tender closing date. Additionally, there is a request for delegated authority to award up to four (4) one-year optional renewal terms, for a total estimated contract value for the five (5) terms of \$1,282,200.

Also included is a proposal award for consulting services for the stormwater master plan. As shown in the schedule attached, the award amount resulted in a favourable variance relative to the approved budget for the works.

Finally a single source award to the HRPS is included in relation to the transition to a next generation 911 call handling solution. The HRPS are the primary public safety answering point for Halton Region, and they awarded a contract to Comtech-Solacom Technologies Inc. following a competitive request for proposal process. That contract allows the Town to acquire goods and services through the same terms and conditions as the HRPS (via the HRPS). This approach allows for improved response times, enhanced coordination and improved data integration. It also supports the Town's efforts to achieve a go-live date by the mandated timing of March 2025.



### Financial Impact

Financial impacts are outlined in detail on the attached Schedules A through D. With respect to the capital budget, a favourable variance of \$163,990 is being returned to the project variance account at this time. For the operating budget, the award to the HRPS in relation to the NG911 initiative will result in an annual operating cost of \$57,498. After being capitalized during the initial year, the amount will be reflected in the Town's operating budget beginning in 2026.

Respectfully submitted,

Glen Cowan  
Chief Financial Officer / Treasurer

For questions, please contact: Sharon Telfer, Manager, Purchasing and Supply Chain Management Phone: Ext. 2138  
Shirley Xie, Supervisor, Financial Reporting Phone: Ext. 2472

### Attachments

- Schedule A – Reserve and Reserve Fund Transfers
- Schedule B – Delegated authority to award the Pavement Line Marking tender
- Schedule C – Proposal award for Consulting Services for the Stormwater Master Plan
- Schedule D – Award of a Call Handling Solution

Approved by CAO  
Andrew M. Siltala  
Chief Administrative Officer

### Recognition of Traditional Lands

The Town of Milton resides on the Treaty Lands and Territory of the Mississaugas of the Credit First Nation. We also recognize the traditional territory of the Huron-Wendat and Haudenosaunee people. The Town of Milton shares this land and the responsibility for the water, food and resources. We stand as allies with the First Nations as stewards of these lands.