

**COUNCIL AUTHORITY FOR CONTRACT AWARDS
PROPOSAL AWARD**

Project Award	Proposal Award No. 24-549 for a Small/Light Rescue Vehicle for Milton Fire and Rescue Services
Recommendation	Staff are recommending the award of the Request for Proposal for a Small/Light Rescue Vehicle for Milton Fire and Rescue Services to Darch Fire Inc. in the total amount of \$327,500.00 (exclusive of HST).
Purpose of Report	As per Section 10.1 of Purchasing By-law No. 061-2018, Council approval is required for proposal awards over \$100,000.
Background information	The Town issued a Request for Proposal for the Small/Light Rescue Vehicle. An evaluation team with representation from Fire Services evaluated the proposals against the established criteria, and the proposal submission from Darch Fire Inc. was the highest ranking proposal selected for award.
Purchasing Section: Bid Award Information	
Date bid issued	May 7, 2024
Advertisements	Town of Milton website
Closing Date	May 31, 2024
# of Plan takers	Three (3)
Proposal Submissions received	Three (3) proposal submissions were received from the following companies: <ul style="list-style-type: none"> • Commercial Truck Equipment Corp. • Darch Fire Inc. • Dependable Truck & Tank Limited
Evaluation Criteria	The proposals were evaluated based on the following criteria: <ul style="list-style-type: none"> • Company Information and Service Ability Requirements • Specifications, Drawings and Photos • Warranty • Delivery Timeline • Proposal Costs
Financial Planning Section: Budget Impact (Note 1)	
Account Number(s)	C70012324-A0410-7110
Account Description	Rescue Truck Replacement
Project Total Budget	\$360,500
Contract Budget	\$350,000
Actual (Net of HST Rebate)	\$333,264
Variance (Note 2)	\$16,736 (F)
Funding Source	Project Variance Account

Note 1: Financial impact includes any non-refundable portion of HST

Note 2: Staff is requesting that the favorable variance remain in the project for decals and other equipment.