

**COUNCIL AUTHORITY FOR CONTRACT AWARDS  
PROPOSAL AWARD**

<b>Project Award</b>	Proposal Award No. 24-051-03 Consulting Services for the Environmental Assessment for the Construction of Sixth Line (Highway 401 to Britannia Road)
<b>Recommendation</b>	<b>Staff is recommending the award of the proposal for Consulting Services for the Environmental Assessment for the Construction of Sixth Line (Highway 401 to Britannia Road) to CIMA Canada Inc. in the total amount of \$799,982 (exclusive of HST).</b>
<b>Purpose of Report</b>	As per Section 10.1 of Purchasing By-law No. 061-2018, Council approval is required for proposal awards over \$500,000.
<b>Background information</b>	<p>Through CORS-063-21 Council approved the award of CIMA Canada Inc. on the Professional Consulting Services Roster as per the terms of RFP 21-051. The hourly rates were established through the RFP process and the hours identified and the proposed staffing have been reviewed and validated by Purchasing and Community Services staff.</p> <p>This contract award is for Consulting Services for the Environmental Assessment for the Construction of Sixth Line (Highway 401 to Britannia Road).</p> <p>Request for proposal No. 24-051-03 was issued to the approved list of consulting firms on the professional consulting services roster for the Civil Engineering discipline. Two (2) submissions were received and evaluated against the evaluation criteria outlined in the RFP resulting in CIMA Canada Inc. being the highest scoring proponent.</p>
<b>Purchasing Section: Bid Award Information</b>	
<b>Date bid issued</b>	April 5, 2024
<b>Advertisements</b>	Town of Milton website
<b>Closing Date</b>	May 24, 2024
<b># of Plan takers</b>	Two (2)
<b>Proposal Submissions received</b>	Two (2) proposals were received from the following companies: <ul style="list-style-type: none"> <li>• CIMA Canada Inc.</li> <li>• WSP Canada Inc.</li> </ul>
<b>Evaluation Criteria</b>	<p>The proposals were evaluated based on the following criteria:</p> <ul style="list-style-type: none"> <li>• Schedule</li> <li>• Project Management</li> <li>• Project Risks and Approach to Project Methodology</li> <li>• Fee Proposal</li> </ul> <p>Proposals were evaluated by Community Services Staff. Based on</p>

	the weighted final scoring for each proponent, the recommendation is that CIMA Canada Inc. be awarded this proposal as the highest scoring proponent.
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<b>Financial Planning Section: Budget Impact</b> (Note 1)	
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<b>Account Number(s)</b>	C34006624-A0611-7240
<b>Account Description</b>	Sixth Line (Hwy 401 to Britannia)
<b>Project Total Budget</b>	\$959,703
<b>Contract Budget</b>	\$750,000
<b>Actual</b> (Net of HST Rebate)	\$814,062
<b>Variance</b>	\$64,062 (U)
<b>Funding Source</b>	Development Charges/Project Variance Account

Note 1: Financial impact includes any non-refundable portion of HST