



# The Corporation of the Town of Milton

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Report To: Council

From: Glen Cowan, Chief Financial Officer / Treasurer

Date: June 24, 2024

Report No: ES-018-24

Subject: Purchasing Various - June 24, 2024

Recommendation: **THAT Council approve the budget amendments and related funding sources as outlined on Schedule A.**

**THAT the delegated authority to award the tender for Stormwater Management Facility Rehabilitation in the estimated amount of \$1,203,000 (excl. HST) be approved as outlined in Schedule B.**

**THAT the delegated authority to award the tender for Storm Sewer Rehabilitation in the estimated amount of \$1,708,230, (excl. HST) be approved as outlined in Schedule C.**

**THAT the contract renewal for Winter Control Program be renewed with Associated Paving, Blue Chip Building Restoration Ltd. and Duff Contracting in the total amount of \$1,022,911 (excl. HST) as outlined in Schedule D.**

**THAT the contract extension award to Clear Risk Inc. for the Claim Management Software Licensing & Support in the total amount of \$65,866.50 (exclusive of HST) be approved as outlined on Schedule E.**

**THAT the contract increase award to Motorola for the purchase, installation and configuration of new Motorola radio consoles in the total amount of \$495,229 (exclusive of HST) be approved as outlined on Schedule F.**

**THAT the contract increase award to GM BluePlan (now GEI Consultants) for Consulting Services to provide a Guiderail Asset Management Plan in the total amount of \$8,235 (exclusive of HST) be approved as outlined on Schedule G.**

**THAT the delegated authority to award the contract renewal to Marsh Canada for The Town's Insurance Policy Portfolio and**



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**Risk Management Services be approved as outlined in Schedule H.**

**THAT the Manager, Purchasing and Supply Chain Management be authorized to execute the contract(s), as outlined by the purchasing by-law, and the Mayor and the Town Clerk be authorized to sign any required paperwork.**

## EXECUTIVE SUMMARY

This report is being submitted to obtain Council's authorization on the item in the attached schedule. Requests are being made as per the guidelines outlined in the Purchasing By-law No. 061-2018.

## REPORT

### Background

Procurement of goods and services is governed by By-law No. 061-2018. Purchasing activity is undertaken in a manner that is intended to support the Town's mandate to provide effective, responsible government and efficiently deliver services to the residents of Milton.

### Discussion

Information pertaining to the recommended purchasing awards is included on the corresponding Schedules (A to H) attached.

Included within this report is a request for delegated authority to award the tender for Stormwater Management Facility Rehabilitation in the estimated amount of \$1,203,000 (excl. HST) and delegated authority to award the tender for Storm Sewer Rehabilitation in the estimated amount of \$1,708,230, (excl. HST). Both tenders are scheduled to close in early July. Delegated authority is being requested in order to allow initiation of the works to occur as soon as possible following the tender closing date in an effort to support the project schedule.

Contract renewals in relation to the 2024-2025 winter control program are being recommended in the total amount of \$1,022,911. This award includes 20 units of equipment and are allocated amongst three different vendors within the terms of the existing contracts that resulted from previous tender processes. Staff will report back to Council separately at a later date with respect to recommendations for the remaining twenty-one (21) units of equipment that are required to administer the winter control program.



## Discussion

The contract increase to Motorola for the purchase, installation and configuration of new Motorola radio consoles in the total amount of \$495,229 (exclusive of HST) is required in relation to the Next Generation 911 (NG911) compliance that Milton Fire Rescue Service (MFRS) is undergoing. This is a significant technological modernization to enhance the Town's communication capabilities. To ensure seamless integration and compatibility with existing radio and communications systems, five additional radio consoles are required.

There is also a request for a contract increase to GM BluePlan (now GEI Consultants) for Consulting Services as part of the Guiderail Asset Management Plan in the total amount of \$8,235. A two-year contract extension in relation to the Town's risk management software is also recommended in order to ensure certainty in the service and pricing during that term.

Finally, there is a request for delegated authority to proceed with a renewal of the RFP award for the Town's insurance policy portfolio and risk management services to Marsh Canada for a period of one year. Staff will report back the final amount once pricing has been confirmed through the Town's broker.

## Financial Impact

Financial impacts are outlined in detail on the attached Schedules A through H. Funding from the project variance account of \$503,945 is recommended to fund the radio consoles that are needed in relation to the NG911 initiative. Similar to successful funding applications that Milton had in prior phases of this initiative, the Town is pursuing external grant funding opportunities for this investment to help recover this investment.

Based on the latest cost estimates, favourable variances are expected in the tender results for the Storm Facilities and Storm Sewer rehabilitation projects. The final award amounts will be determined through the upcoming tender processes, at which time the potential to return the favourable variances will be revisited.

Respectfully submitted,

Glen Cowan  
Chief Financial Officer / Treasurer



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For questions, please contact: Sharon Telfer, Manager, Purchasing and Supply Chain Management Phone: Ext. 2138  
Shirley Xie, Supervisor, Financial Reporting Phone: Ext. 2472

## Attachments

- Schedule A – Reserve and Reserve Fund Transfers
- Schedule B – Delegated authority to award Stormwater Management Facility Rehabilitation
- Schedule C – Delegated authority to award Storm Sewer Rehabilitation
- Schedule D – Contract renewal for Winter Control Program
- Schedule E – Contract extension for the Claim Management Software Licensing & Support
- Schedule F – Contract increase for Motorola radio consoles
- Schedule G – Contract increase for Guiderail Asset Management Plan
- Schedule H – Delegated authority for contract renewal for Insurance Policy Portfolio and Risk Management Services

Approved by CAO  
Andrew M. Siltala  
Chief Administrative Officer

## Recognition of Traditional Lands

The Town of Milton resides on the Treaty Lands and Territory of the Mississaugas of the Credit First Nation. We also recognize the traditional territory of the Huron-Wendat and Haudenosaunee people. The Town of Milton shares this land and the responsibility for the water, food and resources. We stand as allies with the First Nations as stewards of these lands.