

COUNCIL AUTHORITY FOR CONTRACT AWARDS CONTRACT INCREASE

Project Award	Contract Increase - Guiderail Asset Management Plan
Recommendation	Staff is recommending approval to proceed with a contract increase to GEI Consultants for Guiderail Asset Management Plan, for formal review of two areas that may require guiderails, in the total amount of \$8,235 (exclusive of HST).
Purpose of Report	As per Section 10.1 of Purchasing By-law No. 061-2018, Council approval is required.
Background information	<p>The current contract awarded to GM BluePlan (now GEI Consultants) for Consulting Services to provide a Guiderail Asset Management Plan in the amount of \$45,813 (exclusive of HST), on PO# C-22-32 Release #11. There have been no change orders on the project to date.</p> <p>This contract increase, in the amount of \$8,235 (exclusive of HST) is for formal review of two areas that may require guiderails to be installed:</p> <ul style="list-style-type: none"> • area along 6th Line, near 7201 6th Line • area along Lower Baseline, near 2026 Lower Baseline <p>The unit rates for this change order are in line with the overall consulting roster unit rates for GM Blue Plan (GEI Consultants).</p> <p>The new contract total will be \$54,048.00 (exclusive of HST).</p>

Financial Planning Section: Budget Impact (Note 1)

Account Number(s)	C30011523
Account Description	Guide Rail Study/Asset Management Plan
Project Total Budget	\$75,907
Contract Budget	\$0
Actual <small>(Net of HST Rebate)</small>	\$8,380
Variance	\$8,380 (U)
Funding Source	Reallocation of line items within the project

Note 1: Financial impact includes any non-refundable portion of HST.

Note 2: The unfavourable variance will be managed through the reallocation of other expenditure lines within the project.