



# The Corporation of the Town of Milton

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Report To: Council

From: Glen Cowan, Chief Financial Officer / Treasurer

Date: June 24, 2024

Report No: ES-019-24

Subject: Canada Community Building Fund Agreement Renewal

**Recommendation:** THAT the Mayor and Town Clerk be authorized to execute the Municipal Funding Agreement for the Canada Community-Building Fund for the period 2024 to 2034.

## EXECUTIVE SUMMARY

- The Canada Community Building Fund provides an annual source of funding for municipal infrastructure.
- The updated Municipal Funding Agreement replaces the existing agreement that has been effective since 2014, and will be applicable for the period ending March 31, 2034.
- The Town's annual allocation during the first five year period will range from \$4.18 million to \$4.53 million.
- New to the agreement is the requirement for a Housing Needs Assessment to be undertaken by March 2025. The Town of Milton's assessment is currently being undertaken as part of the Residential and Non-Residential Needs Analysis Study, and is expected to be complete by this deadline.
- Council approval of the authority to enter into the revised agreement with the Association of Municipalities of Ontario is required in order to ensure that funding continues to flow to the Town through the program.

## REPORT

### Background

First established in 2005 as the Federal Gas Tax Fund, the Canada Community-Building Fund (CCBF) is a permanent source of federal funding for local infrastructure. Funds are provided to communities up front and can be strategically invested across 18 project categories to address local priorities. Across Ontario the CCBF distributes over \$800 million



## Background

annually, with allocations determined on a per capita basis. The Association of Municipalities of Ontario (AMO) administers the fund through a multi-party agreement including the Federal and Provincial governments, AMO and the City of Toronto.

In order to remain eligible for the program, municipalities execute Municipal Funding Agreements (MFA) with AMO in relation to the CCBF. The most recent agreement between the Town of Milton and the AMO was effective for period effective April 2014 to March 2024. On June 14<sup>th</sup>, AMO circulated to the Town the updated MFA that will be effective for the ten-year period ending March 31, 2034, and requested that a properly signed copy be returned following Council approval of an authorizing by-law. As such this report has been prepared for Council's consideration.

## Discussion

A copy of the new MFA is attached to this report as Appendix 1. Consistent with prior MFAs, the form and content of the agreement are not subject to negotiation. Many of the requirements and terms of the program remain consistent with the current arrangement between the Town and AMO. This includes various aspects of eligible expenditures, reporting, public communication, indemnities and other rights and responsibilities of each party.

Consistent with the existing requirement, each municipality is required to develop and implement an Asset Management Plan (AMP) in accordance with Provincial legislation (i.e. O.Reg. 588/17). The Town of Milton has remained compliant with this requirement, including the passing of an asset management policy by 2019, an AMP related to core assets by 2022, and an AMP for all other assets by 2024.

New to this MFA is requirement for a Housing Needs Assessment. This is a report informed by data and research that describes the current and future housing needs of the municipality in accordance with the guidance provided by the Federal government. The Town of Milton had previously committed to completing this report as part of its commitments for the Housing Accelerator Fund. This work is being completed as part of the Town's Residential and Non-Residential Needs Analysis Study, and is on track to be completed in advance of the March 2025 deadline that is prescribed in the new MFA.



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## Financial Impact

CCBF funds are transferred to the municipality twice annually, and can be held in an interest bearing bank account or invested in accordance with the municipality's investment policy and Provincial legislation. Funds must be spent within 5 years of the transfer of funds from AMO to the municipality.

Milton's allocation of funds for the first 5 years of the period are as follows:

Year	CCBF Allocation - Milton
2024	\$4,180,876
2025	\$4,355,079
2026	\$4,355,079
2027	\$4,529,282
2028	\$4,529,282

These allocations have increased from the most recent five-year period for 2019 to 2023, where annual funding ranged from \$3.3 million to \$3.6 million.

The CCBF forms an important element of the Town's annual infrastructure funding program, especially with respect to the timely renewal of critical Town assets. The revised amounts that will be provided for through the renewed MFA will be incorporated into the capital funding plan as part of the 2025 Budget process.

Respectfully submitted,

Glen Cowan  
Chief Financial Officer / Treasurer

For questions, please contact: Glen Cowan

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## Attachments

Appendix 1 - Municipal Funding Agreement

Approved by CAO  
Andrew M. Siltala  
Chief Administrative Officer

## Recognition of Traditional Lands

The Town of Milton resides on the Treaty Lands and Territory of the Mississaugas of the Credit First Nation. We also recognize the traditional territory of the Huron-Wendat and Haudenosaunee people. The Town of Milton shares this land and the responsibility for the water, food and resources. We stand as allies with the First Nations as stewards of these lands.