

**COUNCIL AUTHORITY FOR CONTRACT AWARDS
CONTRACT INCREASE**

Project Award	Contract Increase to Phoenix Restoration Inc. for the Milton Town Hall Restoration Works – Phase II project
Recommendation	<p>Staff is recommending approval to proceed with a contract increase to Phoenix Restoration Inc. in the total amount of \$3,750 (exclusive of HST).</p> <p>Staff is also recommending that delegated authority be provided to approve remaining change orders (if required) up to an additional value of 10% of the new contract value.</p>
Purpose of Report	As per Section 10.1 of Purchasing By-law No. 061-2018, Council approval is required.
Background information	<p>Staff issued Request for Tender No. 24-01-00504 for Milton Town Hall Restoration Works, Phase II. The contract was awarded to the lowest compliant bidder, Phoenix Restoration Inc., in the amount of \$634,300 (exclusive of HST).</p> <p>Change orders in the amount \$62,650 (exclusive of HST) have been issued for unforeseen existing site conditions such as slate roof flashings, window sill restoration and additional glazing replacement.</p> <p>The current change order of \$3,750 (exclusive of HST) is for additional roof slates required for the conservation of the roof.</p> <p>The new contract total will be \$700,700 (exclusive of HST).</p> <p>Staff would like to further request an additional 10% of the new contract value in the amount of \$70,070 (exclusive of HST) for approval of additional unanticipated change orders that may be required to bring the project to completion.</p>

Financial Planning Section: Budget Impact (Note 1)

Account Number(s)	C58113024
Account Description	Heritage Property Restoration
Project Total Budget	\$964,687
Contract Budget	\$0
Actual (Net of HST Rebate)	\$3,816
Variance (Note 2)	\$3,816 (U)
Funding Source	Project Variance Account

Note 1: Financial impact includes any non-refundable portion of HST.

Note 2: The unfavourable variance will be managed through the reallocation of other expenditure lines within the project.