

## COUNCIL AUTHORITY FOR CONTRACT AWARDS DELEGATED AUTHORITY

<b>Project Award</b>	Reporting back to Council on the Delegated Authority to award Proposal Award No. 24-051-07 for Consulting Services for the Ontario Street Rehabilitation (Consulting Roster Assignment – Competitive)
<b>Purpose of Report</b>	Staff is reporting back to Council for a contract award that was executed under Section 4.2.1 of Purchasing By-law No. 061-2018.
<b>Background information</b>	<p>Through CORS-063-21 Council approved the award of GEI Consultants (formerly GM Blue Plan Engineering) on the Professional Consulting Services Roster as per the terms of RFP 21-051. The hourly rates were established through the RFP process and the hours identified and the proposed staffing have been reviewed and validated by Community Services staff.</p> <p>The rehabilitation of Ontario Street from Main Street East to Derry Road is required to ensure one of the Town’s major North-South roads is in a state of good repair. The scope of work includes extensive storm sewer rehabilitation and curb to curb asphalt removal and replacement. Although the mainline CCTV works have been completed, there are a significant number of storm sewer service laterals which require investigation. The design of this project is scheduled to commence immediately following the award of this RFP. The construction of this project is scheduled for Spring 2025, following the expiration of the warranty period for work completed by the Region for improvements to the water and waste water system within the same road segment of Ontario Street. In an effort to tender this project in the early Spring of 2025, and a tight design schedule, immediate approval was requested.</p> <p>Request for proposal No. 24-051-07 was issued to the approved list of consulting firms on the professional consulting services roster for the Civil Engineering discipline. Two (2) submissions were received from the following firms:</p> <ul style="list-style-type: none"> <li>• GEI Consultants</li> <li>• WSP Canada</li> </ul> <p>The firms were evaluated on the following criteria:</p> <ul style="list-style-type: none"> <li>• Technical and Project Experience - 20 points</li> <li>• Understanding of the Project Including Assessment of Project Risks – 10 points</li> <li>• Project Methods, Work Program, Tasks and Deliverables – 20 points</li> <li>• Project Scheduling – 10 points</li> </ul>

**Schedule I**

- Proposal Costs – 40 points

Proposals were evaluated by Community Services Staff. Based on the weighted final scoring for each proponent, the recommendation is that GEI Consultants be awarded this proposal as the highest scoring proponent.

As per Section 10.1 of Purchasing By-law No. 061-2018, Consulting Roster assignments with a total cost greater than \$500,000 (exclusive of HST) require Council approval.

Staff utilized Purchasing By-law #061-2018, Section 4.2.1 (Note 1) through PDA-086-24 to proceed with the award to GEI Consultants in the total amount of \$261,366 (excluding HST) for the Design of the Ontario Street Rehabilitation project. Staff also requested the delegated authority to proceed with the award of the Contract Administration, Inspection and Material Testing of the Ontario Street Rehabilitation project, in the total amount of \$261,950 (excl. HST), through an internal award report and pending Council approval of 2025 Budget.

**Financial Planning Section: Budget Impact** (includes non-refundable HST)

**Base Bid Award:**

<b>Account Number(s)</b>	C33015424-A0611-7220
<b>Account Description</b>	Ontario Street (Main St to Derry Road)
<b>Project Total Budget</b>	\$287,267
<b>Contract Budget</b>	\$247,000
<b>Actual</b> (Net of HST)	\$265,966
<b>Variance</b> (Note 1)	\$18,966 (U)
<b>Funding Source</b>	Project Variance Account

Note 1: A required budget increase in an amount of \$18,966 was addressed through PDA-086-24 and therefore not included as part of Schedule A to this purchasing various report.