



The Corporation of the  
Town of Milton  
COUNCIL MINUTES

September 9, 2024, 7:00 p.m.

Members Present: Mayor Krantz, Councillor Ali, Councillor Best, Councillor Challinor, Councillor Malboeuf, Councillor Tesser Derksen, Councillor Ijaz, Councillor Marshall, Councillor Khalqi

The Council for the Corporation of the Town of Milton met in regular session at 7:00 p.m. This meeting was held as a hybrid meeting with Members of Council having the opportunity to participate in-person at Town Hall or electronically.

- 
1. **CALL TO ORDER**
  2. **MOMENT OF SILENT REFLECTION / O' CANADA / TRADITIONAL LAND ACKNOWLEDGEMENT**
  3. **AGENDA ANNOUNCEMENTS / AMENDMENTS**
  4. **DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF**

There were no Disclosures of Pecuniary Interest.

5. **CONSENT ITEMS**

At this point in the meeting, Mayor Krantz turned the Chair Position over to Councillor Khalqi.

**THAT** Consent Items 5.1 to 5.7 be approved.

**Carried**

- 5.1 **Minutes from Special Council Meeting held on July 15, 2024**
- 5.2 **Confidential Minutes of Special Council Meeting held on July 15, 2024**
- 5.3 **Minutes from Council Meeting held on July 15, 2024**

**5.4 Notice of Intention to Designate -11017 Guelph Line\_ Robert Meade House**

**THAT** Staff Report DS-058-24 entitled: “Notice of Intention to Designate - 11017 Guelph Line\_ Robert Meade House be received and;

**THAT** Milton Council recognizes the historic house at 11017 Guelph Line in the Town of Milton as being of heritage significance;

**THAT** Milton Council designate the property under Part IV of the Ontario Heritage Act, R.S.O. 1990, c. O.18 for the reasons outlined in the Reasons for Designation attached as Appendix 1 to this Report;

**AND THAT** the Town Clerk provides the Notice of Intention to Designate as outlined in Section 29 (4) of the Ontario Heritage Act;

**AND FURTHER THAT** once the thirty-day objection period has expired and if there are no objections, a designation by-law will be brought forward for Council adoption.

**5.5 Notice of Intention to Designate 10266 2nd Line, Campbellville**

**THAT** Staff Report DS-059-24 entitled: “Notice of Intention to Designate 10266 2<sup>nd</sup> Line, Campbellville” be received and;

**THAT** Council recognizes the historic house at 10266 2<sup>nd</sup> Line in the Town of Milton as being of heritage significance;

**THAT** Council designate the property under Part IV of the Ontario Heritage Act, R.S.O. 1990, c. O.18 for the reasons outlined in the Reasons for Designation attached as Appendix 1 to this Report;

**AND THAT** the Town Clerk provides the Notice of Intention to Designate as outlined in Section 29 (4) of the Ontario Heritage Act;

**AND FURTHER THAT** once the thirty-day objection period has expired and if there are no objections, a designation by-law is brought forward for Council adoption.

**5.6 Milton Public Library (MPL) Annual Report**

**THAT** Milton Public Library’s 2023 Annual Report be received for information.

**THAT** Council approve the Milton Library Board’s conversion of one (1) existing Full Time Equivalent (FTE) position into two (2) permanent part-

time Customer Service Associate positions (1.37 FTE) on a cost-neutral basis, effective immediately as outlined further in this report.

**5.7 Milton Public Library (MPL) Terms of Reference – Housekeeping Updates**

**THAT** the updated Terms of Reference for the Milton Public Library (MPL) Board, attached to this report in Appendix A, be approved.

**6. DELEGATIONS**

**6.1 Public Meeting Item #7.1**

**7. PUBLIC MEETING**

**7.1 Public Meeting and Initial Report: Temporary Use Zoning By-law Amendment Application by the Muslim Association of Milton applicable to lands known municipally as 1801 Thompson Road South (Town File: Z-18/24)**

David Nelson of Ruth Victor & Associates, representative of the Applicant, addressed Council with respect to Staff Report DS-061-24.

As no members of the public came forward at this time, the Chair closed the public meeting.

**THAT** Report DS-061-24, be received for information.

**Carried**

**7.2 Public Meeting and Initial Report: Proposed Plan of Subdivision and Zoning By-law Amendment applications by the Halton Catholic District School Board, applicable to lands legally described as Part of Lot 8, Concession 4, N.S. (Trafalgar), and located imm**

Jeff Kenny of Strategy Four Development Consultants, representative of the Applicant, addressed Council with respect to Staff Report DS-063-24.

Milton Resident Fred Hanna addressed Council with respect to the proposed development, citing traffic concerns and pedestrian safety.

As no other members of the public came forward at this time, the Chair closed the public meeting.

**THAT** Report DS-063-24, be received for information.

**Carried**

**7.3 Z-17-24 – 8283 Esquesing Line (2220243 Ontario Inc.) – Initial Report and Public Meeting**

Stephanie Flemming, the Lawyer representing the the Applicant, addressed Council with respect to Staff Report DS-060-24.

As no members of the public came forward at this time, the Chair closed the public meeting.

That Report DS-060-24, be received for information.

**Carried**

**7.4 HKA-02-24 Additional Dwelling Units Housing Keeping Amendment – Public Meeting and Recommendation**

Commissioner of Development Services, Jill Hogan, addressed Council with respect to Staff Report DS-062-24.

As no other members of the public came forward at this time, the Chair closed the public meeting.

**THAT** report DS-062-24 regarding a housekeeping amendment, pertaining to unobstructed pedestrian access to an additional dwelling unit, to Zoning By-law 016-2014 be approved;

**AND THAT** Council ENACTS the draft housekeeping amendment, attached as Appendix A to Report DS-062-24, to Zoning By-law 016-2014, as amended.

**Carried**

**7.5 Public Meeting and Technical Report: Application to Permit the Extension of a Temporary Use By-law by Carleton Place Plaza Inc. (Tenant: Trichome Hills Corporation) for lands located at 295 Alliance Road, Unit #10 (Town File: Z-16/24).**

David Phillips, President and Co-founder of Trichome Hills, addressed Council with respect to Town File Z-16/24.

As no other members of the public came forward at this time, the Chair closed the public meeting.

**THAT** Application Z-16/24 requesting permission for the extension of a Temporary Use Zoning By-law (Municipal By-law 085-2021), initially approved by Town Council on September 13, 2021, to permit the continuation of an existing Cannabis Production and Processing Facility within Unit #10 of a multi-unit industrial building, for a period of up to three-years, on lands municipally identified as 295 Alliance Road, be approved;

**AND THAT** staff be authorized to bring forward an amending Zoning By-law for Council Adoption.

**Carried**

**8. PRESENTATIONS**

**8.1 2025 Budget Call Report**

Glen Cowan, Chief Financial Officer & Treasurer presented to Council with respect to 2025 Budget Call Report.

- 1. **THAT** the Mayor be requested to consider the following when preparing the 2025 Proposed Budget for Council consideration:
  - a. **That** the 2025 Capital and Operating Budgets and Forecasts be prepared in alignment with the Town’s Council-approved strategic plans and long-term studies (example: Strategic Plan, Official Plan, Asset Management Plan, Fiscal Impact Studies, Master Plans etc.)
  - b. **That** the 2025 Proposed Operating Budget be presented with an estimated total residential property tax increase of approximately 6.5% (inclusive of projected tax rate changes for the local, regional and education portions of the levy).
  
- 2. **THAT** staff be directed to prepare a Capital and Operating Budget Reference Document for the Mayor and Council to consider, including options to reduce the tax levy impact for the year 2025 as well as opportunities for additional investment.

**Carried**

**9. ITEMS FOR CONSIDERATION**

**9.1 Canada Public Transit Fund**

**THAT** the Mayor and Clerk be authorized to execute any agreements required in association with the Canada Public Transit Fund (CPTF);

**THAT** staff be authorized to prepare and submit a Capital Plan Application for the Town of Milton based on any notional amount that may be provided by Housing, Infrastructure and Communities Canada for the Town.

**THAT** the Town look for opportunities to advocate to the Federal Government, the Province of Ontario, Metrolinx, other municipalities within the Greater Toronto Area, and other stakeholders as required in order to highlight the strategic importance of the Agerton GO Transit Station to enabling approximately 6,750 new housing units and 9,400 new jobs, with a request for funding consideration through the Metro-Region Agreement stream of the CPTF.

**Carried**

**9.2 Capital Variance Report – June 2024**

**THAT** the new budget adjustments that amount to a net decrease of \$1,123,950 to approved capital projects, including the transfers to/from reserves and reserve funds as summarized in the Financial Impact section of report ES-024-24, be approved;

**THAT** the capital projects identified as pending closure in Appendix B, with an approved budget totalling \$28,234,754 be closed;

**THAT** a new 2024 capital project C20010024 Development Charges Study be approved in the amount of \$435,149 and funded from Development Charges.

**THAT** \$3,500,000 be transferred to each of the Infrastructure Renewal - Stormwater and Infrastructure Renewal – Roads and Structures Reserves from the Project Variance Account.

**Carried**

### 9.3 Purchasing Various – September 2024

**THAT** Council approve the budget amendments and related funding sources, as outlined on Schedule A;

**THAT** Council approve the budget amendment for Capital Project C34009223 Boulevard Works, as outlined on Schedule B;

**THAT** the proposal award for Consulting Services for the Development of a Strategic Workforce Plan and Competency Framework be awarded to J. Macpherson and Associates in the total amount of \$110,000, (exclusive of HST), as outlined in Schedule C;

**THAT** the proposal award for Preventative Maintenance and Demand Repair Services for Heating, Ventilation and Air Conditioning (HVAC) Systems be awarded to Moore Environmental Systems Limited for Section A in the total annual amount of \$351,610, and awarded to The State Group Inc. for Section B in the total annual amount of \$308,843 (exclusive of HST), as outlined in Schedule D;

**THAT** staff be delegated the authority to award up to three (3) one-year optional renewal terms with Moore Environmental Systems Limited and The State Group Inc. through an internal staff award report, for up to a total five-year term in the estimated total amount of \$1,651,133 (exclusive of HST), as outlined in Schedule D;

**THAT** the proposal award for Contracted Service Provider for the Provision of Parking Enforcement Services be awarded to Commissionaires Great Lakes in the total annual amount of \$138,624 (exclusive of HST), as outlined in Schedule E;

**THAT** staff be delegated the authority to award up to three (3) one-year optional renewal terms with Commissionaires Great Lakes through an internal staff award report, for up to a total five-year term in the estimated total amount of \$346,560 (exclusive of HST), as outlined in Schedule E;

**THAT** the contract renewal for Snow Clearing Services for Various Town Facility Parking Lots, Driveways, and Walkways to Lakeside Contracting Company Ltd. (part B) in the amount of \$189,704 (exclusive of HST), and to Pro Mow Maintenance Inc. (part C) in the amount of \$19,586 (exclusive of HST), and to Marquee Landscape Ltd. (part D) in the amount of \$64,075 be approved, as outlined on Schedule F;

**THAT** staff be delegated the authority to award up to three (3) six-month optional renewal terms with Lakeside Contracting Company Ltd. (part B), Pro Mow Maintenance Inc. (part C), and Marquee Landscape Ltd. (part D) through an internal staff award report, for up to a total five-year term in the estimated total amount of \$820,098 (exclusive of HST), as outlined in Schedule F;

**THAT** the contract increase for Detailed Road Design of Appleby Line Phase 3 to WSP E&I Canada Limited in the amount of \$5,755 (exclusive of HST) be received, as outlined in Schedule G;

**THAT** staff be delegated authority for up to a 10% contingency award(s) for any remaining consulting services costs associated with the Appleby Line Phase 3 works that are required to project completion;

**THAT** a single source award to Vector Solutions to provide a Fire Department Learning Management and Crew Shift Scheduling solution in the amount of \$45,567 (exclusive of HST) be approved, as outlined in Schedule H;

**THAT** staff be delegated the authority to award up to four (4) annual optional renewal terms with Vector Solutions through an internal staff award report, for up to a total five-year term in the estimated total amount of \$206,219 (exclusive of HST), as outlined in Schedule H;

**THAT** a single source award to Locution Systems Inc. for the purchase and configuration of a Fire Station Alerting System in the estimated amount of \$369,084 (exclusive of HST) be approved, as outlined in Schedule I;

**THAT** a single source award to Locution Systems Inc. for a 5 year support and maintenance contract in the estimated amount of \$160,862 (exclusive of HST) be approved, as outlined in Schedule I;

**THAT** a single source award to Kelcom Radio Solutions for the installation of the Locution Fire Station Alerting System in the amount of \$131,383 be approved, as outlined in Schedule I;

**THAT** delegated authority be provided to the Town's Fire Chief to approve change orders (if required) up to an aggregate value of 20% of the value of the award to Locution Systems Inc., as outlined in Schedule I;



**THAT** delegated authority be provided to the Town's Fire Chief to approve change orders (if required) up to an aggregate value of 20% of the value of the award to Kelcom Radio Solutions, as outlined in Schedule I;

**THAT** a single source award to Logixx Security for replacement of the Verex Card Access software system in the amount of \$95,694.44 be approved, as outlined in Schedule J;

**THAT** the contract award made under delegated authority for the Pavement Line Marking Program to Guild Electric Limited in the amount of \$355,353 (exclusive of HST) for the first year, and \$1,776,765 (exclusive of HST) for the four year renewal term, be received as outlined in Schedule K;

**THAT** the contract award made under delegated authority for Equipment and Operators for Road Snow Removal for the Town's Winter Control Program to Ashland Construction Group Ltd. in the amount of \$424,200, to Ashland Construction Group Ltd. in the amount of \$ 363,600 (exclusive of HST), to 1950587 Ontario Ltd. in the amount of \$174,600 (exclusive of HST), to Associated Paving & Materials Ltd. in the amount of \$42,700 (exclusive of HST) and to Bluechip Building Restoration Ltd. in the amount of \$46,700 (exclusive of HST) be received, as outlined in Schedule L;

**THAT** the single source award made under delegated authority for the Supply and Installation of Emergency Warning Systems on two (2) Support Utility Vehicles to Leslie Emergency Vehicles in the amount of \$29,423.50 (exclusive of HST) be received, as outlined in Schedule M;

**THAT** the Manager, Purchasing and Supply Chain Management be authorized to execute the contract(s), as outlined by the purchasing by-law, and the Mayor and the Town Clerk be authorized to sign any required paperwork.

**Carried**

10. **INTRODUCTION OF NOTICE OF MOTION**
11. **REGIONAL COUNCIL UPDATE**
12. **STATEMENT BY MEMBERS**

**13. CONFIDENTIAL SESSION**

Council did not convene into confidential session and made the following resolutions in open session:

**14. OPEN SESSION**

**THAT** the recommendations contained in Staff Report CORS-025-24 be approved.

**Carried**

**THAT** the recommendations contained in Staff Report COMS-007-24 be approved.

**Carried**

**THAT** the recommendations contained in Staff Report COMS-008-24 be approved.

**Carried**

**THAT** the recommendations contained in Staff Report DS-065-24 be approved.

**Carried**

**15. BY-LAWS**

THAT By-law Numbers 073-2024, through to and including Bylaw 082-2024, be READ, PASSED AND NUMBERED;

AND THAT the Mayor and the Town Clerk be authorized to sign the said By-laws, seal them with the seal of the Corporation and that they be engrossed in the By-law Book.

**Carried**

**15.1 073-2024 Uniform Traffic Control By-law Update September 2024**

**15.2 074-2024 Full Assumption of Subdivision 20M-1184 Main Sail Estates (Trinison) and Lift Reserve**

- 15.3 075-2024 Full Assumption of Subdivision 20M-1179 Mattamy Macri Dixon-Church PH 1 and Lift Reserve
- 15.4 076-2024 PLC-05-24 - Primont Homes Inc
- 15.5 077-2024 HKA-02-24 Additional Dwelling Units Housekeeping Amendment
- 15.6 078-2024 ZBA Temporary use Z-16-24
- 15.7 079-2024 Application approval bylaw 6709 Fifth Line
- 15.8 080-2024 Application approval bylaw 6063 Fifth Line
- 15.9 081-2024 General Signing By-law September 9, 2024
- 15.10 082-2024 Confirm Proceedings By-law September 9. 2024

16. **ADJOURNMENT**

As all business has been concluded, the Acting Chair Adjourned the Meeting at 8:42 PM

---

Gordon A. Krantz, Mayor

---

Meaghen Reid, Town Clerk