



The Corporation of the Town of Milton

Report To: Council

From: Meaghen Reid, Director, Legislative & Legal Services/Town Clerk

Date: September 9, 2024

Report No: CORS-026-24

Subject: Milton Public Library (MPL) Terms of Reference - Housekeeping Updates

Recommendation: **THAT the updated Terms of Reference for the Milton Public Library (MPL) Board, attached to this report in Appendix A, be approved.**

REPORT

Background

In consultation with the Milton Public Library (MPL) CEO/Chief Librarian, staff have drafted minor housekeeping updates to the Terms of Reference for the Milton Public Library (MPL) Board to reflect recent changes to Council member appointments and to align with the requirements of the Public Libraries Act, 1990, as amended.

Discussion

The Terms of Reference for the Milton Public Library (MPL) Board have been amended as follows:

- Section A 1. has been updated to reflect that that up to three (3) members of Council may be appointed to the seven (7) member board to align with a resolution of Council at the December 19, 2022 Council meeting.
- Section A. 2 b. has been updated to indicate that a person qualified to be appointed as a member of the Board is “Canadian citizen or a permanent resident of Canada within the meaning of the Immigration and Refugee Protection Act (Canada)” to align with the Public Libraries Act, 1990, as amended.
- Section 4 3. has been updated to indicate that “If a resignation or vacancy arises, Council shall appoint a person to fill the vacancy and to hold office for the unexpired term, except where the term is less than forty-five (45) days” to align with the Public Libraries Act, 1990, as amended.
- Section 5 3. has been deleted to remove the following wording: “Members of this Committee serve at the pleasure of Council and, as such, Council may terminate the membership of any member at any time at its full and final discretion” as there are legislative requirements under the Public Libraries Act, 1990, as amended, regarding disqualification of members.



Financial Impact

There are no financial impacts as a result of the proposed amendments to the Terms of Reference for the Milton Public Library (MPL) Board. Any remuneration and expense are paid to members based on Council remuneration and expense policies and reported to Council annually by March 31 in accordance with Section 284 of the Municipal Act, 2001, as amended.

Respectfully submitted,

Kristene Scott
Commissioner, Corporate Services

For questions, please contact: Meaghen Reid

Phone: Ext. 2132

Attachments

Appendix A – Amended Terms of Reference for Milton Public Library Board

Approved by CAO
Andrew M. Siltala
Chief Administrative Officer

Recognition of Traditional Lands

The Town of Milton resides on the Treaty Lands and Territory of the Mississaugas of the Credit First Nation. We also recognize the traditional territory of the Huron-Wendat and Haudenosaunee people. The Town of Milton shares this land and the responsibility for the water, food and resources. We stand as allies with the First Nations as stewards of these lands.