

**COUNCIL AUTHORITY FOR CONTRACT AWARDS
SINGLE SOURCE AWARD**

Project Award	Single Source award to Logixx Security for the replacement of the Verex Card Access software system
Recommendation	Staff is recommending the single source award to Logixx Security for the replacement of the Verex Card Access software system, in the amount of \$95,694 (exclusive of HST).
Purpose of Report	As per Section 10.1 of Purchasing By-law No. 061-2018, Council approval is required.
Background information	<p>Logixx Security provides and supports the Verex Card Access System used in civic and recreation facilities town-wide. However, the current software system (Verex) has been discontinued. As a result, Logixx Security can no longer provide the technical support or upgrades needed to maintain the operating system.</p> <p>Integrated Control Technology (ICT) has developed the Protégé GX Card Access software as a replacement for the Verex system. This new system is compatible with the Town's existing devices, such as readers, electric strikes, and door contacts. Logixx Security, a partner of ICT, provides support for the Protégé GX Card Access software. The Town plans to use existing devices in place until they no longer operate, at which time new devices will be purchased as and when required.</p> <p>The current delivery lead-time is 60 days or sooner from receipt of order. The Town plans to have the upgrade from the Verex software system to the new Protégé GX software system completed by Q3 2024.</p>

Financial Planning Section: Budget Impact (Note 1)

Account Number(s)	C58112715-A0260-7510
Account Description	Civic Facilities Improvements
Project Total Budget	\$ 162,449
Contract Budget (Note 2)	\$ 102,580
Actual (Net of HST Rebate)	\$ 97,379
Variance (Note 3)	\$ 5,201 (F)
Funding Source	Project Variance Account

Note 1: Financial impact includes any non-refundable portion of HST.

Note 2: Contract budget includes budget increase in an amount of \$60,000 requested through the Council report ES-024-24 Capital Variance Report – June 2024.

Note 3: Staff is requesting that the favourable variance remain in the projects in order to accommodate any unanticipated costs.