

**COUNCIL AUTHORITY FOR CONTRACT AWARDS
DELEGATED AUTHORITY**

Project Award	Reporting back to Council on the Delegated Authority utilized to award a Single Source Contract for the Supply and Installation of Emergency Warning Systems on Two (2) Support Utility Vehicles
Purpose of Report	Staff are reporting back to Council for a contract award that was executed under Section 4.2.1 of Purchasing By-law No. 061-2018.
Background information	<p>Staff processed an internal report (PDA-083-24) to award a single source contract for the supply and installation of emergency warning systems (lights and sirens) on two (2) support utility vehicles for Milton Fire and Rescue Services to Leslie Emergency Vehicles in the total amount of \$29,423.50 (exclusive of HST).</p> <p>Leslie Emergency Vehicles specializes in supplying and installing emergency warning systems that are fully compatible with the current Whelen Core Emergency Lighting System. The compatibility of equipment is critical for maintaining functionality and integration of our existing system, thus avoiding potential technical issues or the need for costly modifications.</p> <p>Leslie Emergency Vehicles is conveniently located in Milton, reducing travel time to/from their premises where the installation work is carried out. They have consistently demonstrated exceptional customer service through previous installations and repairs with quick turnaround times, ensuring that the vehicles are promptly and properly equipped for operational readiness.</p> <p>The two (2) support utility vehicles were received and ready for installation. It was vital to have the emergency warning systems installed on the new vehicles as soon as possible, to ensure they can be utilized. Leslie Emergency Vehicles could accommodate the installation of equipment in August.</p> <p>Staff utilized Purchasing By-law #61-2018, section 4.2.1 (Note 1) to proceed with the award to Leslie Emergency Vehicles in the total amount of \$29,423.50 (excluding HST).</p>

Financial Planning Section: Budget Impact (includes non-refundable HST)

Account Number(s)	C70010024-A0410-7130
Account Description	Chief Officer Vehicles
Project Total Budget	\$227,115
Contract Budget	\$30,000
Actual (Net of HST)	\$29,941
Variance	\$59 (F)

Funding Source

Project Variance Account

Note 1: Authorization from section 4.2.1 of By-law #61-2018:

Despite any other provisions of this By-law, during any period that regular Council meetings are suspended either during the summer period or for any other reason, or during the period that the acts of Council are restricted under Section 275 of the Municipal Act, the CAO shall be authorized to Award any Contract through a PDA Report so long as the value of the Contract can be accommodated within the approved budget for that project.

Note 2: Financial impact includes any non-refundable portion of HST.

Note 3: Favourable variance in an amount of \$59 was returned through PDA-083-24 and is therefore not included as part of Schedule A to this purchasing various report.