COUNCIL AUTHORITY FOR CONTRACT AWARDS
CONTRACT INCREASE

Project Award	Contract Increase for additional consulting services to Aquafor Beech Limited for the Stormwater Master Plan
Recommendation	**Staff is recommending the contract increase to Aquafor Beech Limited for additional consulting services for the Stormwater Master Plan in the total amount of $187,562 (exclusive of HST).**
Purpose of Report	As per Section 10.1 of Purchasing By-law No. 061-2018, Council approval is required.
Background information	Through ES-014-24, Council approved the award of RFP 24-543 for consulting services to develop a Stormwater Master Plan to Aquafor Beech Limited in the total amount of $401,445 (exclusive of HST). There have been no change orders to-date. This contract increase is to purchase LiDAR topographic data and to address the consultant effort required to include watercourse investigations within areas of the Town with assumed development in the amount of $130,442 (exclusive of HST). Plus the provisional work that may be undertaken as part of Approach 2 of the MEA process. It includes preliminary design of stormwater management facilities and erosion site remediation in the amount of $57,120, for a total contract increase of $187,562 (exclusive of HST). The new contract total will be $589,007 (exclusive of HST). The hourly rates, hours identified and the staffing proposed have been reviewed and validated by Development Engineering staff.

Financial Planning Section: Budget Impact (Note 1)

Account Number(s)	C43000823-N0821-7255
Account Description	Stormwater Master Plan
Project Total Budget	$750,135
Contract Budget	$127,500
Actual (Net of HST Rebate)	$190,863
Variance (Note 2)	$ 63,363 (U)
Funding Source	Project Variance Account

Note 1: Financial impact includes any non-refundable portion of HST.
Note 2: Staff is requesting budget increase in an amount of $15,000. The remaining unfavourable variance of $48,363 will be managed through the reallocation of other expenditure lines within the project.